

Notice of Meeting

Executive

Thursday 23 July 2015 at 6.00pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Date of despatch of Agenda: Wednesday, 15 July 2015

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard / Rob Alexander on (01635) 519462 / 519449

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



To:	Councillors Dominic Boeck, Keith Chopping, Hilary Cole, Roger Croft, Lynne Doherty, Marcus Franks, Graham Jones, Alan Law, Gordon Lundie and Garth Simpson
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Agenda

Part I

Pages

1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 7 - 10
To approve as a correct record the Minutes of the meetings of the Committee held on 28 May 2015 and 9 June 2015.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Public Questions**
Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.
 - (a) **Question submitted by Mr Tony Vickers to the Portfolio Holder for Highways, Transport and Emergency Planning**
"Whilst the introduction of an extensive 20mph zone in Newbury is welcome, very few residents are aware of it. Could I please ask that the Council looks to introduce additional reminder painted 'roundels' on the appropriate roads to increase road safety?"
 - (b) **Question submitted by Mrs Martha Vickers to the Portfolio Holder for Property, Culture, Customer Services, Environmental Health, Trading Standards, Countryside, Cleaner & Greener, Waste**
"You may be aware that the drinking fountain in the Wharf Toilets has recently been removed, this after many years of being unusable. Does the Council have any plans to replace this free water source either in the Toilets or elsewhere in the Town Centre?"
 - (c) **Question submitted by Mr John Gardner, to be asked by Mrs Martha Vickers, to the Portfolio Holder for Planning, Economic Development, Newbury, Hungerford, Thatcham and Eastern Area Visions**
"Will the WBC publish the traffic studies used for planning the infrastructure supporting the proposed Sandleford Housing Development (2000 houses) in southern Newbury?"



5. **Petitions**

Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.

Items as timetabled in the Forward Plan

	Pages
6. Provisional Financial Outturn Report 2014/15 (EX2832) (CSP: 6 & 8)	11 - 40
Purpose: To inform Members of the provisional financial outturn for the Council for the financial year 2014/15. To note that these figures are provisional and may change during closedown and as a result of External Audit.	
7. Council Performance Report 2014/15: Year End (Key Accountable Measures and Activities) (EX2780) (CSP: 1-4, 8)	41 - 78
Purpose: To present the basket of key accountable measures and activities for 2014/15; to report quarter four outturns against the key accountable measures and activities contained in the 2014/15 Council Performance Framework; and to report by exception those measures/activities not achieved/expected to be achieved and to cite remedial action that is being taken and the impact it has had.	
8. Members' Questions	
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.	
(a) Question to be answered by the Portfolio Member for Adult Social Care, Housing submitted by Councillor Alan Macro <i>"What is this Council currently doing to bring the affordable homes in the Parkway development into use?"</i>	
(b) Question to be answered by the Portfolio Member for Planning, Economic Development, Newbury, Hungerford, Thatcham and Eastern Area Visions submitted by Councillor Alan Macro <i>"Could the Executive Member for Planning please give an update on the implications of the Firlands planning appeal?"</i>	



Agenda - Executive to be held on Thursday, 23 July 2015 (continued)

- (c) **Question to be answered by the Deputy Leader and Portfolio Member for Finance, Insurance, Health & Safety, Human Resources, Pensions, ICT & Corporate Support submitted by Councillor Lee Dillon**
“Now that we have a contract in place for Phase 2 of Superfast Broadband, what plans do the Council have to encourage take up among residents?”
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- (d) **Question to be answered by the Deputy Leader and Portfolio Member for Finance, Insurance, Health & Safety, Human Resources, Pensions, ICT & Corporate Support submitted by Councillor Lee Dillon**
“How will IT work with service providers to maximise the benefits of having nearly 100% Superfast Broadband coverage?”
-

9. **Exclusion of Press and Public**

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Rule 8.10.4 of the Constitution refers.](#)

Part II

10. **Contract Award - Social Care Case Management System (EX2991)** 79 - 84
(Paragraph 3 – information relating to financial/business affairs of particular person)
(CSA: 3 & 4, CSP: 6)
Purpose: To obtain authority from the Executive to award the contract for the Social Care Case Management System following completion of the tendering process and enter into a contract with the successful bidder.
11. **Contract Award - Cleaning Services (EX2923)** 85 - 90
(Paragraph 3 – information relating to financial/business affairs of particular person)
(CSA: 1&2)
Purpose: To obtain authority from the Executive to award the contract for the Provision of Building Cleaning Services following completion of the tendering process and enter into a contract with the successful bidder.

Andy Day
Head of Strategic Support



West Berkshire Council Strategy Aims and Priorities

Council Strategy Aims:

- CSA1** – Better education communities
- CSA2** – A stronger local economy
- CSA3** – Protect and support those who need it
- CSA4** – Maintain a high quality of life within our communities
- CSA5** – Become an even more effective Council

Council Strategy Priorities:

- CSP1** – Improve educational attainment
- CSP2** – Close the educational attainment gap
- CSP3** – Enable the completion of more affordable housing
- CSP4** – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy
- CSP5** – Good at safeguarding children and vulnerable adults
- CSP6** – Support communities to do more to help themselves

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.



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Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

EXECUTIVE

MINUTES OF THE MEETING HELD ON THURSDAY, 28 MAY 2015

Councillors Present: Dominic Boeck, Hilary Cole, Roger Croft, Lynne Doherty, Marcus Franks, Graham Jones, Alan Law, Gordon Lundie and Garth Simpson

Also Present: John Ashworth (Corporate Director - Environment), Nick Carter (Chief Executive), David Holling (Head of Legal Services), Robert O'Reilly (Head of Human Resources), Ian Pearson (Deputy Corporate Director (Communities) & Head of Education Service), Stephen Chard (Policy Officer), Councillor Lee Dillon, Nathan Gregory (Trainee Group Executive (Cons)), Robin Steel (Group Executive (Cons)) and Councillor Quentin Webb

Apologies for inability to attend the meeting: Councillor Keith Chopping

PART I

1. Minutes

The Minutes of the meeting held on 23 April 2015 were approved as a true and correct record and signed by the Leader.

Councillor Lee Dillon noted that the responses to formal questions submitted by members of the public and by Council Members were not contained within the Minutes, but understood they were published verbatim in a separate document. Councillor Dillon asked for a link to be included in the Minutes to the Question and Answer document. Councillor Gordon Lundie agreed to this suggestion which would be implemented by Strategic Support.

2. Declarations of Interest

There were no declarations of interest received.

3. Public Questions

There were no public questions submitted.

4. Petitions

Councillor Marcus Franks presented a petition, on behalf of the residents of Speen, which contained 500 signatures and which strongly opposed to proposals put forward to convert part of the Starting Gate Car Park into commercial premises. Particular concerns were in relation to an increase in traffic and associated road safety risks which could arise should the proposals be approved. As the petition referred to a planner matter it would be forwarded to Planning and Countryside and considered as part of the planning application process for the site.

5. Members' Questions

There were no Members' questions submitted.

6. Exclusion of Press and Public

RESOLVED that members of the press and public be excluded from the meeting for the under-mentioned item of business on the grounds that it involves the likely disclosure of exempt information as contained in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the

EXECUTIVE - 28 MAY 2015 - MINUTES

Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2006. Rule 8.10.4 of the Constitution also refers.

7. Staffing implications associated with the 2015 restructure of IYSS (Integrated Youth Support Services): approval to pay redundancy payments (EX2965)

(Paragraph 1 – information relating to an individual)

(Paragraph 2 – information identifying an individual)

The Executive considered an exempt report (Agenda Item 8) which sought approval to make the redundancy payments associated with the 2015 restructure of IYSS (Integrated Youth Support Service).

RESOLVED that the recommendation in the exempt report be agreed.

Reason for the decision: as set out in the exempt report.

Other options considered: as set out in the exempt report.

(The meeting commenced at 6.00pm and closed at 6.04pm)

CHAIRMAN

Date of Signature

DRAFT

Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

EXECUTIVE

MINUTES OF THE MEETING HELD ON TUESDAY, 9 JUNE 2015

Councillors Present: Hilary Cole, Lynne Doherty, Marcus Franks, Alan Law and Garth Simpson

Also Present: John Ashworth (Corporate Director - Environment), Colin Batchelor (Superfast Berkshire Project Manager), Nathan Gregory (Trainee Group Executive (Conservatives)), David Holling (Head of Legal Services), Shiraz Sheikh (Solicitor), Councillor Lee Dillon, Councillor Alan Macro and Linda Pye (Policy Officer)

Apologies for inability to attend the meeting: Councillor Dominic Boeck, Nick Carter, Councillor Keith Chopping, Councillor Roger Croft, Councillor Graham Jones, Councillor Gordon Lundie and Rachael Wardell

PART I

8. Presiding over the Executive Meeting

In accordance with paragraph 5.6.7 of Part 5 of the Council's Constitution – Executive Rules of Procedure, in the absence of the Executive Leader or Deputy Leader, the Executive Leader had notified the Head of Strategic Support that Councillor Hilary Cole would preside over this meeting.

9. Declarations of Interest

There were no declarations of interest received.

10. Exclusion of Press and Public

RESOLVED that members of the press and public be excluded from the meeting for the under-mentioned item of business on the grounds that it involves the likely disclosure of exempt information as contained in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2006. Rule 8.10.4 of the Constitution also refers.

11. Superfast Berkshire Phase 2 Procurement

(Paragraph 3 – information relating to financial/business affairs of a particular person)

The Executive considered an exempt report (Agenda Item 4) concerning delegated authority to sign contracts for the next phase of the Superfast Berkshire Project (Phase 2).

RESOLVED that the recommendations in the exempt report be agreed.

Reason for the decision: as set out in the exempt report.

Other options considered: as set out in the exempt report.

(The meeting commenced at 5.30pm and closed at 5.55pm)

EXECUTIVE - 9 JUNE 2015 - MINUTES

CHAIRMAN

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Date of Signature

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Agenda Item 6.

Title of Report:	Provisional Financial Outturn Report 2014/15
Report to be considered by:	Executive on 23 July 2015
Forward Plan Ref:	EX2832

Purpose of Report:

To inform Members of provisional financial outturn for the Council for the financial year 2014/15. To note that these figures are provisional and may change during closedown and as a result of External Audit.

Recommended Action:

To note the report.

The proposals will help achieve the following Council Strategy principles:
<input checked="" type="checkbox"/> CSP6 - Living within our means
<input checked="" type="checkbox"/> CSP8 - Doing what's important well

Portfolio Member Details	
Name & Telephone No.:	Councillor Roger Croft - Tel 07765 224249
E-mail Address:	rcroft@westberks.gov.uk
Date Portfolio Member agreed report:	18 June 2015

Contact Officer Details	
Name:	Andy Walker
Job Title:	Head of Finance
Tel. No.:	01635 519433
E-mail Address:	awalker@westberks.gov.uk

Implications

Policy:	N/A
Financial:	The provisional year end position is an over spend of £30k which will result in a reduction to the General Fund. It should be noted that these figures are provisional and may change as a result of closedown and External Audit.
Personnel:	N/A
Legal/Procurement:	N/A
Property:	N/A
Risk Management:	N/A

Is this item relevant to equality?	Please tick relevant boxes		Yes	No
Does the policy affect service users, employees or the wider community and:				
• Is it likely to affect people with particular protected characteristics differently?			<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Is it a major policy, significantly affecting how functions are delivered?			<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Will the policy have a significant impact on how other organisations operate in terms of equality?			<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to functions that engagement has identified as being important to people with particular protected characteristics?			<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to an area with known inequalities?			<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outcome (Where one or more 'Yes' boxes are ticked, the item is relevant to equality)				
Relevant to equality - Complete an EIA available at http://intranet/EqIA				<input type="checkbox"/>
Not relevant to equality				<input checked="" type="checkbox"/>

Is this item subject to call-in?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months		<input type="checkbox"/>
Item is Urgent Key Decision		<input type="checkbox"/>
Report is to note only		<input checked="" type="checkbox"/>

Executive Summary

1. Introduction

- 1.1 This report summarises the provisional financial outturn for the Council in respect of the 2014/15 financial year. It should be noted that these figures are provisional and may change as a result of closedown and External Audit.
- 1.2 Total revenue expenditure in 2014/15 was £121m with a provisional year end over spend of £30k or 0.02% of net budget. This will lead to a reduction in the General Fund of £30k.
- 1.3 Total capital expenditure in 2014/15 was £30.5m, with an under spend of £4.7m or 13.5 %, against the revised budget of £35.2m. It is proposed to carry forward the under spend to 2015/16 to meet ongoing capital commitments.
- 1.4 The Council has delivered revenue outturns close to its budget requirement over recent years. The revenue under spend as a percentage of net budget was 0.44% in 2011/12, 0.5% in 2012/13, 0.37% in 2013/14 and an over spend of 0.02% in 2014/15.
- 1.5 The Communities Directorate year end position was an over spend of £605k, which is 0.9% against a budget of £68 million, with Children's Services over spending by £946k and Care Commissioning, Housing and Safeguarding under spending by £331k. The remainder of services came close to budget. The Children's Services over spend has been as a result of higher than budgeted placement expenditure and agency usage, with 34 additional children receiving care packages funded from the placement budget at 31.3.2015 compared with this time last year.
- 1.6 The Environment Directorate year end position is an under spend of £324k, which is 1% of the total net budget of £32.8m, with Highways and Transport under spending by £186k, Planning and Countryside by £61k and Culture and Environmental Protection by £52k.
- 1.7 The Resources Directorate year end position is an under spend of £272k, which is 2% of the net budget of £12.9m. The largest service under spend was £155k in Strategic Support as a result of increased income from land charges, salary savings and savings in Members' National Insurance.

2. Proposals

- 2.1 To note this report.

3. Equalities Impact Assessment Outcomes

- 3.1 This item is not relevant to equality.

4. Conclusion

- 4.1 The Council has managed to achieve a relatively small revenue over spend in what has been a challenging year. This has been achieved through effective management of its finances over the last twelve months against a back drop of continued local and national financial volatility.

Executive Report

1. Introduction

- 1.1 The financial performance reports provided to Members throughout the financial year are concerned with the under or over spend against the Council's approved budget. This report summarises the provisional financial outturn for the Council in respect of the 2014/15 financial year. It should be noted that these figures are provisional and may change as a result of closedown or External Audit.
- 1.2 Total revenue expenditure in 2014/15 was £121m with a provisional year end over spend of £30k or 0.02% of net budget. This will lead to a reduction in the General Fund of £30k.
- 1.3 Total capital expenditure in 2014/15 was £30.5m, with an under spend of £4.7m or 13.5 %, against the revised budget of £35.2m. It is proposed to carry forward the under spend to 2015/16 to meet ongoing capital commitments.

2. Background to the 2014/15 budget

- 2.1 The Council faced a number of challenges during 2014/15, most notably the Children's social care budget which continues to be one of the financial pressure points for the Council. Children's placement budgets are demand led and fostering services have faced higher demand than anticipated during 2014/15.

3. Summary Revenue Provisional Outturn

Service	Current Net Budget	Annual Net Forecast	Forecast (under)/over spend				Change from last quarter
			Quarter One	Quarter Two	Quarter Three	Year End	
	£000	£000	£000	£000	£000	£000	£000
DSG	(721)	(721)	0	0	0	0	0
Corporate Director - Communities	282	281	0	0	0	(1)	(1)
Adult Social Care	36,828	36,828	0	0	0	0	0
Care Commissioning, Housing & Safeguarding	5,858	5,527	0	(59)	1	(331)	(332)
Children's Services	13,739	14,685	220	475	525	946	421
Education	11,429	11,415	81	81	14	(14)	(28)
Adult Social Care Change Programme	699	704	0	0	0	5	5
Communities	68,114	68,719	301	497	539	605	66
Corporate Director	166	161	0	0	0	(5)	(5)
Highways & Transport	7,422	7,223	(84)	(18)	(13)	(199)	(186)
Planning & Countryside	3,867	3,802	29	30	(4)	(65)	(61)
Culture & Environmental	21,393	21,338	53	76	(3)	(55)	(52)
Environment	32,848	32,524	(2)	88	(20)	(324)	(304)
Chief Executive	519	481	0	0	(36)	(38)	(2)
Customer Services	1,890	1,841	0	(55)	(58)	(49)	9
Finance	2,206	2,206	0	0	0	0	0
Human Resources	1,223	1,183	(14)	(2)	0	(40)	(40)
Information Technology	2,757	2,714	0	6	(25)	(43)	(18)
Legal	946	999	0	62	53	53	0
Public Health	-214	(214)	0	0	0	0	0
Strategic Support	3,551	3,396	(86)	(93)	(122)	(155)	(33)
Resources	12,878	12,606	(100)	(82)	(188)	(272)	(84)
Levies and Interest	7,318	7,339	0	0	15	21	6
Total	121,158	121,188	199	503	346	30	(316)

Nb rounding differences may apply to nearest £k

4. Directorate Year End Positions

4.1 Communities Directorate:

Communities	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	301	497	539	605

4.2 The Communities Directorate has forecast a year end over spend position throughout the financial year. The over spend has steadily increased from £301k at Quarter One to £605k at year end, which is 0.9% against a budget of £68 million,

with Children's Services over spending by £946k and Care Commissioning, Housing and Safeguarding under spending by £331k. The remainder of services came close to budget.

- 4.3 The Children's Services over spend of £946k equates to 6.9% of the £13.7million budget. The over spend has been as a result of higher than budgeted placement expenditure and agency usage. 34 additional children are receiving care packages funded from the placement budget at 31.3.2015 compared with this time last year, and this, together with changes in needs has led to a placement over spend of £1.2million, against a budget of £5.3million. The past three years has seen a significant increase in both the number of children entering the care system and an increase in the complexity of needs requiring support. Investment has been made into the placement budgets but has not been able to keep track with increasing demand and costs. A further £688k investment has been made in 2015/16. Agency usage in the Child Protection Teams is as a result of a national shortage of children's social workers which is having an adverse effect on the Council's ability to recruit on a permanent basis. The resulting over spend in the Child Protection Teams is £400k after utilising salary and other savings.
- 4.4 In response to the increasing pressures, the Directorate deliberately slowed expenditure and delivered in year savings most notably in the Youth Service (£171k). It utilised Troubled Families payments by results funding (£76k), transferred budget on a one year only basis from Community Care Housing & Safeguarding into Children's Services (£260k), and reallocated Children's Services expenditure against Public Health funding were possible (£70k).
- 4.5 The £331k under spend on Community Care Housing and Safeguarding was as a result of Discretionary Housing Payments funding no longer being repayable to government.
- 4.6 In Adult Social Care, although the year end position is break even, £245k has been released from the Risk Reserve to support expenditure relating to those risks which have been realised during the year. These risks largely relate to increased client costs and are detailed in Appendix 2a.
- 4.7 Environment Directorate:

Environment	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	(2)	88	(20)	(324)

- 4.8 The Environment Directorate year end position is an under spend of £324k, which is 1% of the total net budget of £32.8m, with Highways and Transport under spending by £186k, Planning and Countryside by £61k and Culture and Environmental Protection by £52k.
- 4.9 The Directorate was forecasting an over spend of £88k at the end of Quarter Two, due to a range of small pressures across the Directorate offset by savings from concessionary fares and additional income from car parking. By the end of Quarter Three, these pressures had been further reduced by reductions in the costs of tree safety works, gritting and salary savings. In the last quarter, Directorate expenditure

was slowed, particularly in Highways and Transport, in order to assist the Council's overall budget position.

4.10 Resources Directorate:

Resources	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	(100)	(82)	(188)	(272)

4.11 The Resources Directorate year end position is an under spend of £272k, which is 2% of the net budget of £12.9m. The largest service under spend was £155k in Strategic Support as a result of increased income from land charges, salary savings and savings in Members' National Insurance. Legal and Electoral Services were over spent by £53k due to increased costs for the Coroners Service and reduced fee income. All other services produced under spends of less than £50k or came in on budget.

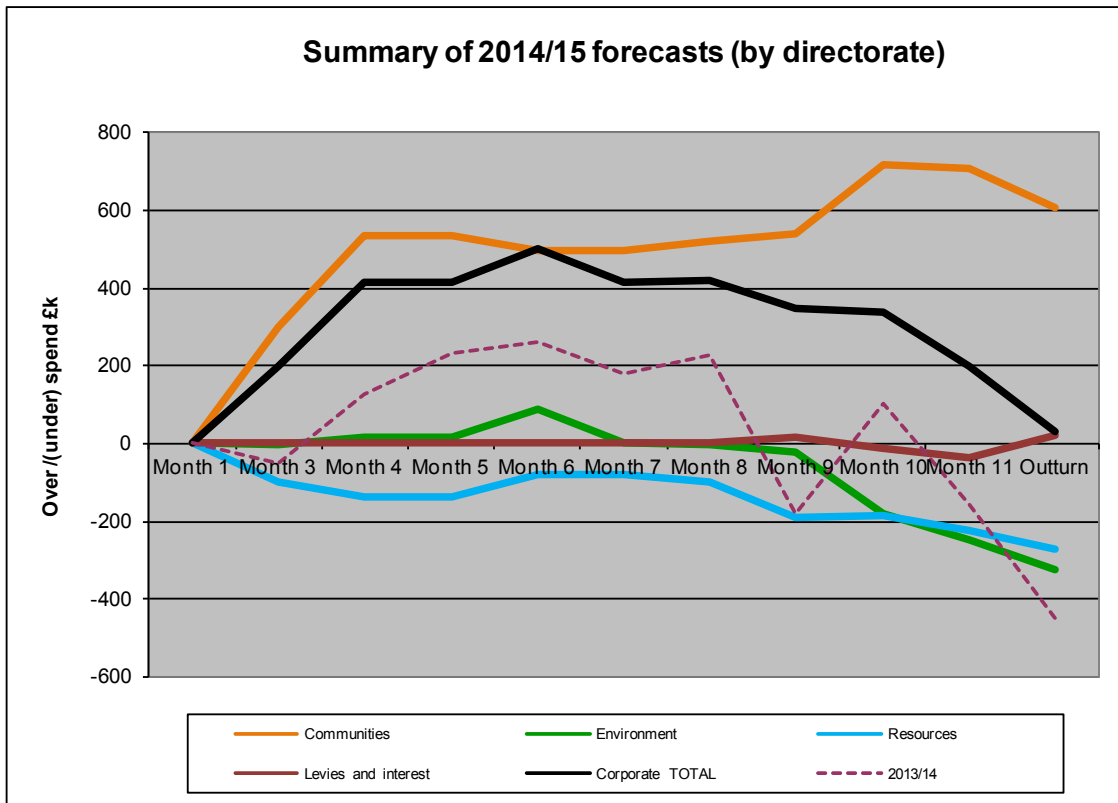
4.12 Levies and Interest:

Levies and Interest	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	15	21

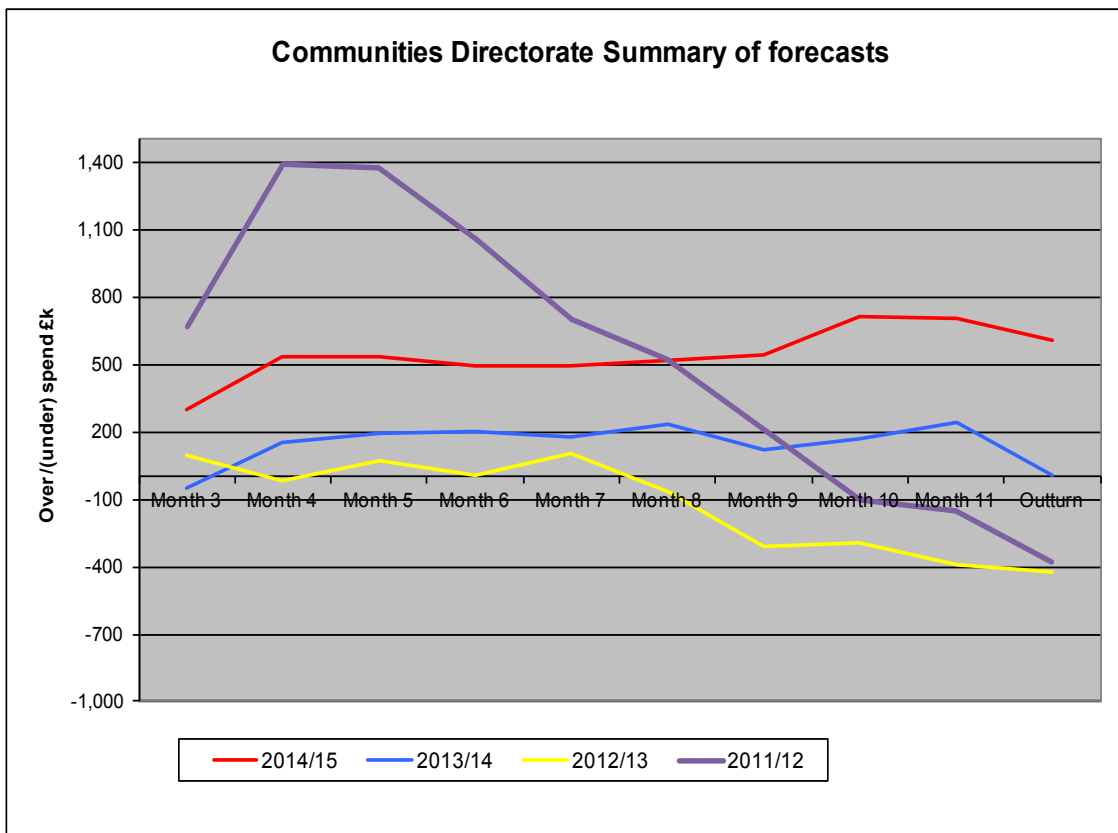
4.13 The Levies and Interest year end position is an over spend of £21k, mainly due to a lower return on temporary investments than expected.

5. Summary of Forecasts by Directorate

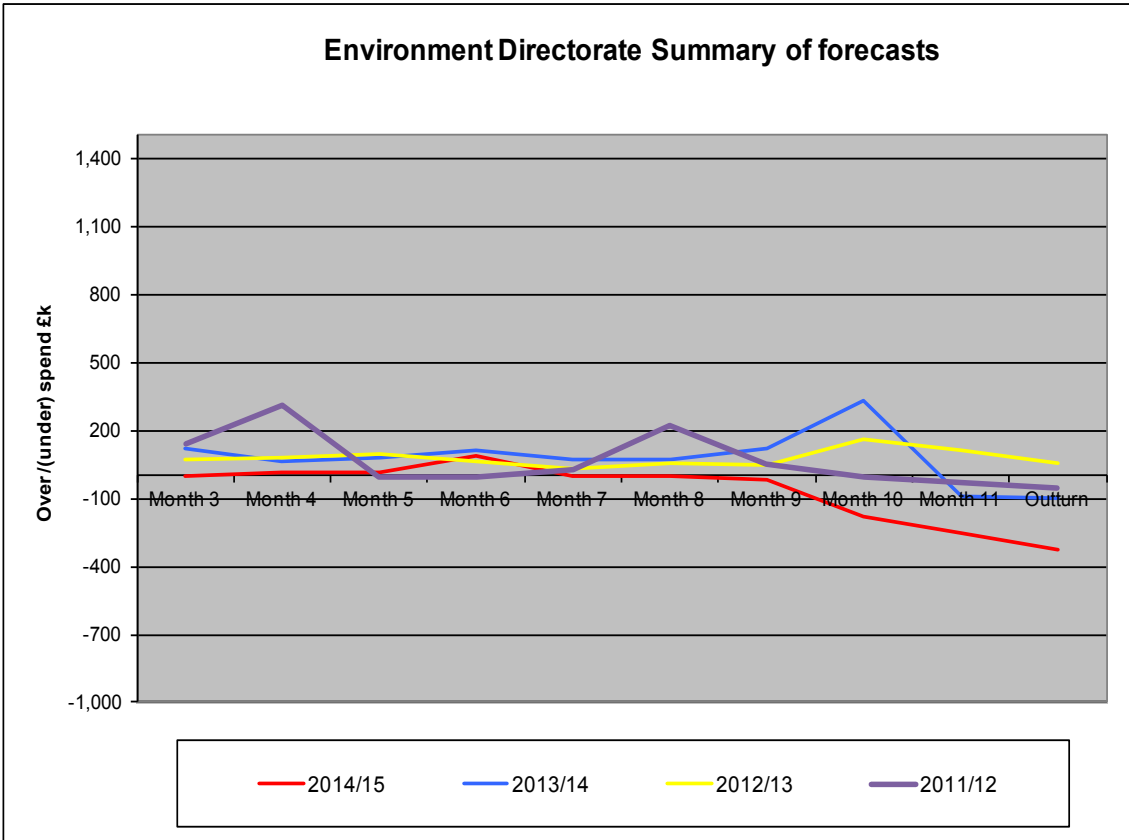
5.1 The following graph highlights the forecasts by Directorate during 2014/15.



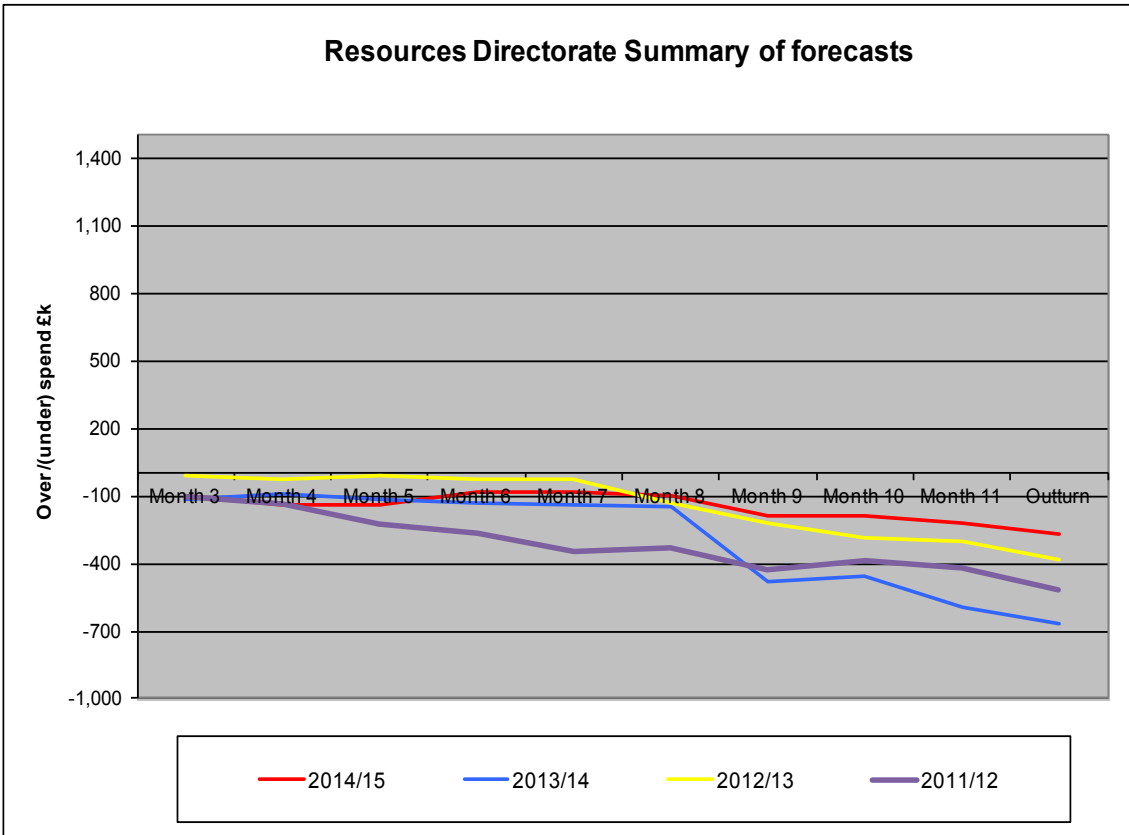
5.2 The following graphs show the past four years forecasting trends per directorate:



Environment Directorate Summary of forecasts

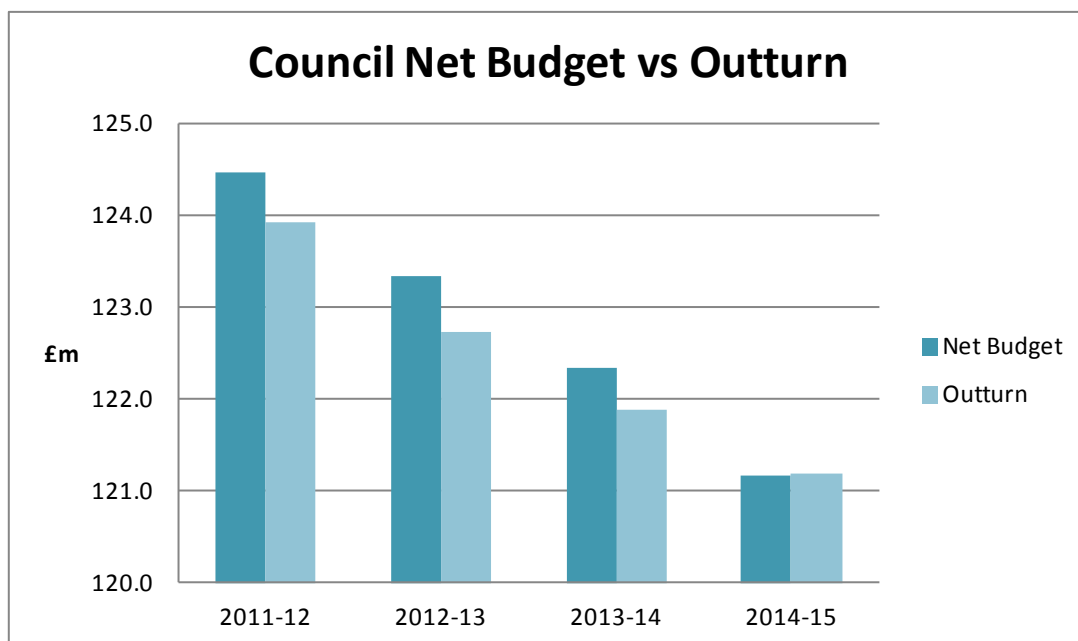


Resources Directorate Summary of forecasts



6. Outturn Trends

6.1 The graph below highlights the outturn compared to net budget since 2011/2012.



6.2 As per the above graph, the Council has delivered outturns close to its budget requirement over recent years. The under spend as a percentage of net budget was 0.44% in 2011/12, 0.5% in 2012/13, 0.37% in 2013/14 and an over spend of 0.02% in 2014/15.

7. The impact on the Council's General Reserves and the financial statements

7.1 The figures included within this report are all provisional until the production of the Council's financial statements. However, there has been very little movement in recent years between the outturn figure reported in this report and the final adjustments to the Council's General Reserve.

8. Provisional Capital Outturn 2014/15

	Original Capital Budget 2014/15 £000	Revised Capital Budget 2014/15 £000	Total Outturn 2014/15 £000	Variance from Revised Budget £000	% Variance
Communities	17,637	15,359	13,037	2,322	15.1%
Resources	1,070	3,026	2,455	571	18.9%
Environment	12,736	16,854	14,997	1,857	11.0%
Total	31,443	35,239	30,489	4,750	13.5%

8.1 Total capital expenditure in 2014/15 was £30.5m. This represents an under spend of £4.7m, or 13.5 %, against the revised budget of £35.2m. (The budget was revised during the course of the year to take account of funds brought forward from

2013/14, additional grant and section 106 funding allocated to schemes during the year and funds re-profiled into 2015/16 - these changes have been explained in the quarterly budget monitoring reports to the Executive). The Capital Strategy Group (CSG) has reviewed the outturn in detail and has recommended that the full £4.7m under spend should be carried forward into 2015/16 to enable schemes already underway to be completed and/or to meet future capital commitments, as explained below.

Communities:

- 8.2 In Adult Social care there was an under spend of £230k on schemes funded from Community Capacity Capital Grant (now part of the Better Care Fund) to provide pre-payment card and telecare systems, equipment and adaptations and supported living. CSG has recommended that the full amount should be carried forward to enable the continuation of these schemes in 2015/16, but progress on all these schemes will be reviewed in detail by CSG in July 2015.
- 8.3 In Care Commissioning, Housing & Safeguarding (CCHS) there was an under spend of £1.3m. £860k of this relates to disabled facilities and home repair assistance grants, of which £554k consists of grants which have been awarded but not yet paid. The remainder of the under spend on these grants is due to performance issues in the Housing Improvement Agency, who administer these grants (as has been reported throughout the year). In addition £120k was set aside for the refurbishment of the 4 Houses Corner Gypsy and Traveller Site. This work has not yet proceeded as the requirement for more extensive work on the site has now been identified. CSG has therefore recommended that all of the over spend for CCHS should be carried forward to 2015/16 and that any funds which are not required to meet commitments to disabled facilities and home repair assistance grants should be set aside to meet the cost of works required at 4 Houses Corner.
- 8.4 In Education Services there was an under spend of £768k. This mainly consists of delays to the schemes for the expansion of Lambourn, the Willows, Kennet Valley and Spurcroft Primary Schools due to bad weather, environmental and procurement issues. CSG has recommended that the full amount of the under spend on the Education Services programme should be carried forward to enable the continuation/completion of schemes already in the programme.

Resources:

- 8.5 The Chief Executive's programme was overspent by £3k in respect on work to facilitate the London Road Industrial Estate redevelopment - this sum will be met from the 2015/16 budget.
- 8.6 In Finance there was an under spend of £207k. This mainly consists of £161k which had not been paid from the members' bids fund at year end, although since the last members' bids panel in March 2015, all of this sum has been allocated to schemes. In addition £25k remains for the completion of the Agresso 5.6 project and £21k remains unallocated from the corporate allocation, which it is proposed to carry forward to help cover unforeseen cost increases in 2015/16.
- 8.7 In ICT there was an under spend of £336k which includes £88k to update the data back-up system which has been delayed due to the need to review alternative options; £97k for replacement of corporate hardware which has been delayed

because ICT staff were diverted to other priorities; £35k for replacement of Members' ICT equipment which could not be completed until after the Council election and £41k for the Server Windows Licensing project which has been delayed because of business continuity issues.

- 8.8 In Strategic Support there was an under spend of £30k. This consists of £15k parish planning grants which have been awarded but not yet paid and £15k which was owed to Greenham Common Trust at the end of March 2015 in respect of the vibrant villages programme
- 8.9 CSG has recommended that the full amount of the Resources under spend should be carried forward to 2015/16 to meet ongoing commitments.

Environment:

- 8.10 In Highways there was an under spend of £766k. This mainly relates to road schemes which were completed by year end for which invoices have been paid in the first quarter of 2015/16.
- 8.11 In Planning and Countryside there was an under spend of £153k. This mainly consists of rights of way schemes which were fully committed at year end and will be completed early in 2015/16.
- 8.12 In Culture and Environmental Protection (CEP) there was an under spend of £938k which will be re-profiled into 2015/16. This relates to the energy efficiency programme budget, leisure centre refurbishment, the museum project and waste management.
- 8.13 CSG has recommended that the full amount of the Environment under spend should be carried forward to 2015/16 to meet on going commitments. However CSG proposes to review in more detail future plans for use of the Carbon Management Budget.

Appendices

Appendix 1 - Summary provisional outturn figures
Appendix 2a-c – Directorate summaries
Appendix 3 - Capital outturn and slippage report

Consultees

Local Stakeholders:

Officers Consulted: Corporate Board

Trade Union:

Revenue Budget 2014/15 Provisional Outturn

	Budget			Gross Performance						Net Outturn		
	Original Budget 01/04/2014 £	Budget Amendments 2014/15 £	Revised Budget 31/03/2015 £	Expenditure			Income			Net Budget 2014/15 £	Net Outturn 2014/15 £	Net Variance 2014/15 £
				Expenditure Budget 2014/15 £	Actual Expenditure 2014/15 £	Expenditure Variance 2014/15 £	Income Budget 2014/15 £	Actual Income 2014/15 £	Income Variance 2014/15 £			
Education (DSG Funded)	-720,891	0	-720,891	95,909,499	97,589,407	1,679,908	-96,630,390	-98,310,298	-1,679,908	-720,891	-720,891	0
Corporate Director - Communities	279,320	2,820	282,140	282,140	281,188	-952	0	0	0	282,140	281,188	-952
Adult Social Care	36,932,019	-103,960	36,828,059	45,449,048	46,494,953	1,045,903	-8,620,990	-9,666,894	-1,045,903	36,828,059	36,828,059	0
Care Commissioning, Housing & Safeguarding	6,129,979	-272,340	5,857,639	7,854,299	8,776,303	922,004	-1,996,660	-3,249,804	-1,253,144	5,857,639	5,526,498	-331,141
Childrens Services	12,979,958	758,830	13,738,788	14,637,138	16,227,976	1,590,838	-898,350	-1,543,440	-645,090	13,738,788	14,684,536	945,748
Education	11,594,078	-164,910	11,429,168	14,785,137	14,520,587	-264,550	-3,355,970	-3,105,396	250,574	11,429,168	11,415,191	-13,976
ASC Efficiency Programme	123,250	575,560	698,810	698,810	1,063,066	364,256	0	-359,311	-359,311	698,810	703,755	4,945
Communities	67,317,712	796,000	68,113,712	179,616,071	184,953,479	5,337,407	-111,502,359	-116,235,143	-4,732,784	68,113,712	68,718,336	604,623
Corporate Director - Environment	166,470	0	166,470	166,470	161,121	-5,349	0	0	0	166,470	161,121	-5,349
Highways & Transport	7,621,999	-200,060	7,421,939	12,281,609	12,409,648	128,040	-4,859,670	-5,186,148	-326,478	7,421,939	7,223,500	-198,439
Planning & Countryside	3,852,729	14,730	3,867,459	5,841,369	5,975,875	134,506	-1,973,910	-2,173,238	-199,328	3,867,459	3,802,637	-64,822
Culture & Environmental Protection	22,001,898	-609,251	21,392,647	27,118,516	27,218,772	100,255	-5,725,869	-5,881,514	-155,645	21,392,647	21,337,258	-55,390
Environment	33,643,096	-794,581	32,848,515	45,407,964	45,765,415	357,452	-12,559,449	-13,240,899	-681,451	32,848,515	32,524,516	-323,999
Chief Executive	574,160	-54,680	519,480	519,480	485,145	-34,335	0	-3,500	-3,500	519,480	481,645	-37,835
Customer Services	1,889,159	1,020	1,890,179	40,969,549	44,098,601	3,129,051	-39,079,370	-42,257,711	-3,178,341	1,890,179	1,840,890	-49,290
Finance	1,962,310	243,250	2,205,560	4,150,979	4,733,206	582,227	-1,945,420	-2,527,631	-582,211	2,205,560	2,205,575	16
Human Resources	1,201,190	21,890	1,223,080	1,585,610	1,564,417	-21,192	-362,530	-381,590	-19,060	1,223,080	1,182,827	-40,252
ICT & Corporate Support	2,766,039	-8,600	2,757,439	3,673,419	3,652,615	-20,805	-915,980	-938,177	-22,197	2,757,439	2,714,437	-43,002
Legal Services	939,640	6,620	946,260	1,190,190	1,272,344	82,155	-243,930	-273,510	-29,580	946,260	998,835	52,575
Public Health & Wellbeing	-80,000	-134,230	-214,230	4,634,800	4,664,177	29,376	-4,849,030	-4,878,407	-29,377	-214,230	-214,230	0
Strategic Support	3,498,579	51,980	3,550,559	3,788,339	4,177,032	388,693	-237,780	-781,106	-543,326	3,550,559	3,395,926	-154,633
Resources	12,751,077	127,250	12,878,327	60,512,366	64,647,537	4,135,170	-47,634,040	-52,041,632	-4,407,592	12,878,327	12,605,905	-272,422
Movement Through Reserves	-117,000	18,721	-98,279	-98,279	-98,271	8	0	0	0	-98,279	-98,271	8
Capital Financing & Management	7,563,230	-147,390	7,415,840	7,819,690	8,892,841	1,073,151	-403,850	-1,455,396	-1,051,546	7,415,840	7,437,445	21,605
Levies & Interest	7,446,230	-128,669	7,317,561	7,721,411	8,794,570	1,073,159	-403,850	-1,455,396	-1,051,546	7,317,561	7,339,173	21,612
Total	121,158,115	0	121,158,115	293,257,812	304,161,000	10,903,188	-172,099,697	-182,973,070	-10,873,373	121,158,115	121,187,930	29,815

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Communities Directorate Provisional Outturn Report

All analysis completed in £/k

Table 1: Year end position by service:

Service	Net Budget	Forecast (under)/over spend				Change from last quarter
		Quarter One	Quarter Two	Quarter Three	Year End	
	£000	£000	£000	£000	£000	£000
DSG	(721)	0	0	0	0	0
Corporate Director	282	0	0	0	(1)	(1)
Adult Social Care	36,828	0	0	0	0	0
Care Commissioning, Housing & Safeguarding	5,858	0	(59)	1	(331)	(332)
Children's Services	13,739	220	475	525	946	421
Education	11,429	81	81	14	(14)	(28)
Adult Social Care Change Programme	699	0	0	0	5	5
Total	68,114	301	497	539	605	66

Overview of financial year 2014/15

Directorate Summary

The Communities Directorate year end position for 2014/15 is an over spend of £605k which equates to 0.9% of the net directorate budget.

The overspend position is an increase of £66k against the Quarter Three forecast. The £66k increase is net of:

- An increase in the under spend within Community Care, Housing & Safeguarding (£332k), predominately resulting from a government determination that Discretionary Housing Payments (DHP) grant funding previously deemed repayable could be retained by the Local Authority.
- Education Services generating a year end under spend of £28k compared to a quarter three overspend of £14k. The under spend was generated predominately through additional property savings and a reduction in the forecast over spend for Home to School Transport.
- The over spend position for Children's Services increased by £421k compared to the Quarter Three forecast. The increase related to increased expenditure on placements and increased agency costs within the Child Protection Teams.

Review of Individual Service Outturns 2014/15

Corporate Director

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	0	(1)

The Corporate Director year end position is an under spend of £1k compared to a forecast on line position throughout the financial year. The under spend equates to 0.3% of the £282k budget.

Adult Social Care

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	0	0

The Adult Social Care year end position was on line, having consistently forecast an on line position against a budget of £36.8million throughout the financial year.

For financial year 2014/15 national reporting requirements for Adult Social Care changed from client category group to primary support reason (PSR). The result of this change was that on an individual client basis the accounting structure supporting Adult Social Care was significantly restructured. These changes resulted in a significant re-allocation of budgets and spend in the first half of the year creating a number of fluctuations in the forecasts against individual commissioning budgets. All budgets and client reconciliations were completed for Quarter Three reporting.

Although the service has forecast an online position throughout the financial year, the commissioning budgets have come under increasing pressure as client numbers and the complexity of needs have increased. At the year end 2014/15 1766 clients were in receipt of care packages compared to 1696 at the end of 2013/14. The increase in client numbers has been attributed to a drive to reduce waiting lists and hospital discharge delays.

The service has also had to release £245k from the Adult Social Care Future Budget Requirement Reserve (Risk Reserve), within the financial year in response to realised risks. The table below details the risks realised in year and the funding moved from the reserve into Adult Social Care commissioning budgets following approval from the ASC Development Programme Board.

Summary of Funding Released from the Risk Reserve Financial Year 2014/15

Realised Risks	Value (£000)
Precarious clients (increased care costs for seven clients)	152
Delayed transfer of care fines above the budget available	14
Ordinary Resident claims (three clients)	22
Previously unknown Learning Disability clients (four clients)	57
Total funding released from reserve	245

Adult Social Care Change Programme

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	0	5

The Adult Social Care Change Programme year end position is £5k overspend compared to a forecast on line position throughout the financial year. The over spend equates to 0.7% of the £699k budget.

Care Commissioning, Housing & Safeguarding

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	(59)	1	(331)

The Care Commissioning, Housing and Safeguarding year end position is a £331k under spend, which equates to 5.7% of the net £5.8million budget.

The under spend has arisen at the year end and is predominately the result of a government decision that DHP funding which was anticipated and forecast to be payable to the government can now be retained by the Council (£208k). The balance of the year end variance on Quarter Three is the net result of:

- Increased under spend on supporting people budgets (£26k), as a result of packages ending and reducing demand, assisting the service in preparing for savings identified for financial year 2015/16.
- Vacancy savings and a reduction in agency usage across the service, most notably: Housing & Support (£31k), Quality & Performance (£20k).

- Increased savings on housing cost centres (£49k).

The year end service position is net of a £260k transfer of unutilised supporting people budget on a one year only basis into Children's Services to offset increasing placement pressures.

Children's Services

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	220	475	525	946

The Children's Services year end position is a £946k over spend which equates to 6.9% of the £13.7million budget. The year end position is a £421k increase on the over spend forecast at Quarter Three.

The service has two key financial pressure points which have resulted in the over spend: placements and the use of agency staff to cover key vacant social worker posts within the Child Protection Teams (Contact, Advice and Assessment Service (CAAS), West Locality Team (WC) and East Locality Team (EL)).

The increase in the over spend from Quarter Three is the result of:

1. Placement expenditure increased by £339k between Quarter Three and the year end. The final placement overspend is £1.2million, which equates to 23% of the £5.3million placement budget.

	Quarter One	Quarter Two	Quarter Three	Year End
Placement expenditure	5,496	5,715	5,988	6,300
Number of Children	241	248	262	282

Throughout the financial year containing expenditure on placements has been challenging. The placement budget historically supported 170 – 230 children at any given point in time. The past three financial years has seen a significant increase in both the number of children entering the care system and the complexity of needs requiring support. Although investment has been made into the placements budget (£650k in 2013/14, and £400k in 2014/15), the budget has not been able to keep track with increasing demand for services and increasing average cost of packages.

Placements have been a financial pressure point for the service over the past three financial years as numbers of children entering the care system has dramatically increased as investment and support to early intervention services has been reduced as part of the corporate saving strategy.

Furthermore, Children's Services historically has relied on flexibility within the non child protection budgets to offset pressures against placement cost centres. In financial year 2014/15 £576k of corporate savings were removed from non placement and Child Protection Team budgets.

2. The forecast over spend against the combined Child Protection Team budget increased by £82k between Quarter Three and the year end as a result of increased agency usage.

The final total service expenditure on agency for the financial year was £1.8million; this expenditure was partially offset through service wide salary savings of £1million and a total service agency budget of £154k.

The reliance on agency within the Child Protection Teams is a result of increasing churn within the permanent workforce and within agency staff utilised to cover vacant social worker posts. Increased churn has been the result of a drive to improve quality and standards of delivery within the service. A national shortage of Children's social workers is having an adverse effect on the council's ability to recruit on a permanent basis. Agency rates are also being forced upwards due to the national shortage, and the requirement of local authorities to provide minimum levels of staffing, on average the cost of an agency worker is 58% higher than a permanent member of staff.

At Quarter Three, 21 social worker posts were forecast to be covered by agency staff, at an average cost of £38.50 per hour. At the year end 20 posts were covered by agency staff at an average cost of £39.65 per hour. However, the trend since Quarter Three has moved from covering posts to increased usage of spot purchase agency for selected items of work. Post implementation of the Social Worker Recruitment & Retention Strategy, seven permanent members of staff have been recruited and are expected to commence employment in early 2015/16, compared to three permanent members of staff leaving since Quarter Three.

The pressure resulting from increased agency usage has significantly increased in the current financial year, it is however anticipated with the implementation of the Social Worker Recruitment & Retention Strategy that this trend will be reversed over 2015/16 onwards.

The total year end pressure across the Child Protection Teams and placements is £1.6million; this has been partially offset through:

- Deliberately slowing expenditure across non child protection and placement services where possible. A key area delivering in year savings is the Youth Service (£171k).
- Early Intervention Services have been funded via Public Health contributions where expenditure could feasibly be reassigned to Public Health outcomes, releasing revenue expenditure (£70k)
- Utilisation of Troubled Families payment by results funding (£76k)

- A £260k one year budget transfer from Care Commissioning, Housing & Safeguarding into Children's Services.

Education Services

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	81	81	14	(14)

The Education Service year end position is a £14k under spend which equates to 0.1% of the £11.4million budget. The year end position is a £28k move on the Quarter Three forecast.

The year end under spend is the net result of:

1. Increases in expenditure between Quarter Three and the year end relating to: Disabled Children's placements (£27k) as a result of ten additional children being supported via the Disability Support budget at the yearend compared to Quarter Three. An increase in agency costs within the Children with Disability Support Team (£30k).
2. Decreased expenditure between Quarter Three and year end relating to: Home to School Transport (£36k) as a result of a reduction in the number of pupils eligible for transport. Additional income in the Early Years & Quality Team (£12k), and in the Education Welfare Officer Service vacancy savings (£12k). Additional savings on property maintenance budgets and lower than anticipated corporate energy costs (£26k).

Within the financial year the service has identified two key financial pressure points: Special Educational Needs (SEN) Home to School Transport (£184k over spend at year end), and Disabled Children's placement budgets (disability support £140k overspend at year end).

Pressures against the disability support budget are a result of increasing demand through the strategy of, where possible, trying to support children in their own home environment as opposed to a residential care setting. For financial year 2015/16 £160k of investment has been allocated to the Disability Support budgets.

Home to School Transport budgets have historically provided significant levels of corporate savings, for financial year 2015/16 an additional £136k of savings has been allocated against the SEN Home to School Transport budgets. A Home to School Transport Review Group has been commissioned to review and monitor current savings strategies.

Environment Directorate Provisional Outturn Report

All analysis completed in £/k

Table 1: Year End Position by Service:

Service	Net Budget	Forecast (under)/over spend				Change from last quarter
		Quarter One	Quarter Two	Quarter Three	Year End	
	£000	£000	£000	£000	£000	£000
Corporate Director	166	0	0	0	(5)	(5)
Highways & Transport	7,422	(84)	(18)	(13)	(199)	(186)
Planning & Countryside	3,867	29	30	(4)	(65)	(61)
Culture & Environmental Protection	21,393	53	76	(3)	(55)	(52)
Total	32,848	(2)	88	(20)	(324)	(304)

Overview of the 2014/15 Financial Year

Directorate Summary

The year end position for the Directorate for 2014/15 was a £324k under spend, approx 1% of the total net budget. This was a change of £304k from the reported Quarter Three under spend of £20k.

Throughout the first six months there were a range of small pressures within the Directorate which were offset by a saving from concessionary fares plus additional income from car parking.

At Quarter Three, pressures had been further mitigated by a reduction in the cost of the tree safety works, reduced gritting, and salary savings due to increasing staff turnover.

In the last quarter Directorate expenditure was slowed, particularly in Highways and Transport, in order to assist the Council's overall budget position.

Review of Individual Service Outturns 2014/15

Corporate Director

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	0	(5)

The year end position was a £5k under spend.

Highways & Transport

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	(84)	(18)	(13)	(199)

The year end position was an under spend of £199k.

The majority of the under spend arose as a result of additional income in the Car Parking Service, a lower payment to the concessionary fares operators together with a saving in winter maintenance as a result of the mild winter. In year pressures included a reduction in the forecast income from S278 supervision fees and additional emergency work due to the flooding in the spring of 2014.

In quarter four in order to assist the Council's overall budget position expenditure was slowed.

Planning & Countryside

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	29	30	(4)	(65)

The year end position was an under spend of £65k.

In year pressures included additional tree safety works and insurance claims. Under spends came from increased income at Henwick Worthy and reduced expenditure on advertising.

Culture & Environmental Protection

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	53	76	(3)	(55)

The year end position was an under spend of £55k.

In year pressures within the Service were managed through a combination of savings in the Museum budget due to the fact that it was only opened part way through the year, reduced expenditure on carbon reduction commitment purchase and salary savings.

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Resources Directorate Provisional Outturn Report

All analysis completed in £/k

Table 1: Year End Position by Service:

Service	Net Budget	Forecast (under)/over spend					Change from last quarter
	£000	Quarter One	Quarter Two	Quarter Three	Month Eleven	Year End	
	£000	£000	£000	£000	£000	£000	£000
Chief Executive	519	0	0	(36)	(36)	(38)	(2)
Customer Services	1,890	0	(55)	(58)	(45)	(49)	9
Finance	2,206	0	0	0	0	0	0
Human Resources	1,223	(14)	(2)	0	(23)	(40)	(40)
ICT and Corporate Support	2,757	0	6	(25)	(43)	(43)	(18)
Legal	946	0	62	53	44	53	0
Public Health	(214)	0	0	0	0	0	0
Strategic Support	3,551	(86)	(93)	(122)	(120)	(155)	(33)
Total	12,878	(100)	(82)	(188)	(223)	(272)	(84)

*Note – The Public Health budget is fully funded via the Public Health Grant. The total grant funded budget is £4,819k. The net budget represents an £80k contribution towards services which support Public Health and an under spend of £134k which has been transferred to the Public Health Reserve.

Overview of the 2014/15 Financial Year

Directorate Summary

The Directorate achieved a year end position for 2014/15 of £272k under spend which is approximately 2% of the total net budget.

The final position was an increased under spend of £85k from the reported Quarter Three position. The main changes were a £40k increased under spend in HR due to funding from Public Health for mental health services and additional training income; £32K additional savings across Strategic Support and £18k within ICT due to supplier issues.

Review of Individual Service Outturns 2014/15

Chief Executive

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	(36)	(38)

The service was £38K under budget due to supplies and services savings across the Service. There was also little call on the contingency budget.

Human Resources

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	(14)	(2)	0	(40)

Human Resources were £40K below budget. The majority of this is from salary savings due to vacancies and maternity leave.

The increased under spend from Quarter Three to outturn was mainly due to increased income from training courses together with some additional funding from Public Health for mental health services.

ICT and Corporate Support

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	6	(25)	(43)

Savings in ICT arose mainly as a result of the continuing programme of renegotiating contracts and cancelling contracts no longer required.

The change from quarter three was due to supplier issues regarding billing which were not resolved until Month 12.

Legal & Electoral

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	62	53	53

Increased costs for the Coroners Service and reduced fee income have resulted in an over spend of £53k.

Strategic Support

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	(86)	(93)	(122)	(155)

The savings in Strategic Support are the result of increased income from local land charges, savings in Members' NI and expenses and salary savings due to vacancies.

In the final quarter small additional savings were made in all areas of the service including an increased saving in Members' car allowances.

Customer Services

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	(55)	(58)	(49)

The £49k under spend is mainly due to a one off saving within IT costs and increased income in the Registrar's Service.

Finance

	Quarter One	Quarter Two	Quarter Three	Year End
	£000	£000	£000	£000
Variance to budget	0	0	0	0

One-off pressures in agency and consultancy costs have been managed within the Service utilising savings from increased rental income and charitable rates relief which is now not accounted for within the Service.

Public Health

The Public Health budget was under spent by £134k which was transferred to the Public Health Reserve in accordance with the conditions of the Public Health grant. The under spend was due mainly to several projects starting later than had previously been anticipated and project funding allowed for more than one year creating one off under spends, together with a reduction in the expenditure for Sexual Health services and a lower settlement of 2013/14 NHS invoices.

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West Berkshire Capital Programme: 2014/15 Outturn

Service Area	Original Budget 2014/15	13/14 Slippage	Other Agreed Changes to 2014/15 Budget (2)	Revised Budget for 2014/15 (1)	Total Expenditure 2014/15	Variance from Revised Budget	
	£	£	£	£	£	£	%
Resource Directorate							
Chief Exec	56,450	49,910	0	106,360	109,011	-2,651	-2.5%
Finance	105,000	240,090	-50,320	294,770	87,544	207,226	70.3%
ICT and Corporate Support	848,000	401,820	1,269,220	2,519,040	2,182,822	336,218	13.3%
Strategic Support	61,000	15,000	29,380	105,380	75,348	30,032	28.5%
Total for Resource Directorate	1,070,450	706,820	1,248,280	3,025,550	2,454,726	570,824	18.9%
Communities Directorate							
Adult Social Care	323,320	28,640	111,270	463,230	233,240	229,990	49.6%
Care Commissioning, Housing & Safeguarding	1,453,500	559,290	216,010	2,228,800	907,644	1,321,156	59.3%
Childrens Services	20,000	12,680	0	32,680	29,481	3,199	9.8%
Education Services	15,840,420	1,032,790	-4,238,530	12,634,680	11,866,820	767,860	6.1%
Total for Communities Directorate	17,637,240	1,633,400	-3,911,250	15,359,390	13,037,185	2,322,205	15.1%
Environment Directorate							
Culture & Environmental Protection (CEP)	693,050	1,522,470	-210,030	2,005,490	1,067,277	938,213	46.8%
Highways & Transport	11,907,620	904,530	1,515,650	14,327,800	13,562,184	765,616	5.3%
Planning & Countryside	135,000	149,600	236,190	520,790	367,361	153,429	29.5%
Total for Environment Directorate	12,735,670	2,576,600	1,541,810	16,854,080	14,996,822	1,857,258	11.0%
Council Totals	31,443,360	4,916,820	-1,121,160	35,239,020	30,488,733	4,750,287	13.5%

(1) Revised budget includes additional grants and contributions received and/or allocated in 2014/15, less funds reprofiled into 2015/16 broken down as follows:

(2) **Resources**

Contingency Budget transferred to Communities	-50,320
Superfast Broadband Council funded budget reprofiled to 2015/16	-150,000
Superfast Broadband grant funding added to expenditure budget	1,374,910
Funding transferred from charges to various service revenue to enable Server & Storage Consolico	44,310.00
Greenham Common Trust Grant applied to match spending	27,850
Seeda Grant applied to match spending	1,530
	1,248,280

Communities

Maintenance Budget transferred to Environment & ASC	-200,000
Education Budget reprofiled to 2015/16	-4,088,850
Additional S106 for Housing and Performance	216,010
Maintenance Budget transferred to ASC	100,000
Additional S106 for Adult Social Care	11,270
Contingency funds transferred from Resources re West Street House and Market Street	50,320
	-3,911,250

Environment

Additional Highways Grant received for post winter repairs	1,489,480
Council contribution to post winter repairs approved by Executive 8/5/14	522,000
Additional Highways Grant from Environment Agency and DfT	1,100,000
Adjustments to Highways S106 contributions	-70,270
Highways Budget reprofiled to 15/16	-1,525,560
Additional S106 Contributions - Public Open Spaces	196,770
Budget for Kintbury St Mary's wall funded by parish contribution	39,420
Adjustment to museum Budget	-314,030
Additional S106 for Libraries	4,000
CEP Maintenance Budget transferred from Communities	100,000
	1,541,810

Total Budget changes approved by Capital Strategy Group

-1,121,160

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Title of Report:	Council Performance Report 2014/15: Year End (Key Accountable Measures and Activities)
Report to be considered by:	Executive on 23 July 2015
Forward Plan Ref:	EX2780

Purpose of Report:	<p>To present the basket of key accountable measures and activities for 2014/15</p> <p>To report quarter four outturns against the key accountable measures and activities contained in the 2014/15 council performance framework.</p> <p>To report by exception those measures / activities, not achieved / expected to achieve and to cite remedial action taken and the impact it has had.</p>
Recommended Action:	<p>To note progress against the key accountable measures and activities.</p> <p>Review those areas reporting as 'red' to ensure that appropriate corrective or remedial action has been put in place.</p>
Reason for decision to be taken:	<p>This framework compiles and monitors progress in relation to the objectives laid out in the Council Strategy and on key activities and areas of risk from the council's individual service delivery plans.</p> <p>In doing so, it expresses the purpose and ambition of the council and by extension the council's main focus of activities and key measures of success against which we can assess ourselves and publicly report progress.</p>
Other options considered:	n/a
Key background documentation:	<ul style="list-style-type: none">• 2014 Council Strategy• Individual service plans 2014/15

The proposals contained in this report will help to achieve the following Council Strategy priorities:

- CSP1 – Caring for and protecting the vulnerable**
- CSP2 – Promoting a vibrant district**
- CSP3 – Improving education**
- CSP4 – Protecting the environment**

The proposals will also help achieve the following Council Strategy principle:

CSP8 - Doing what's important well

The proposals contained in this report will help to achieve the above Council Strategy priorities and principle by:
articulating progress within the Council's key strategic measures and activities.

Portfolio Member Details	
Name & Telephone No.:	Councillor Gordon Lundie – Tel (01488) 73350
E-mail Address:	glundie@westberks.gov.uk
Date Portfolio Member agreed report:	9 July 2015

Contact Officer Details	
Name:	Catalin Bogos
Job Title:	Research, Consultation and Performance Manager
Tel. No.:	01635 519102
E-mail Address:	cbogos@westberks.gov.uk

Implications

- Policy:** Any implications will be highlighted in the individual exception reports.
- Financial:** Any implications will be highlighted in the individual exception reports.
- Personnel:** Any implications will be highlighted in the individual exception reports.
- Legal/Procurement:** Any implications will be highlighted in the individual exception reports.
- Property:** Any implications will be highlighted in the individual exception reports.
- Risk Management:** Any implications will be highlighted in the individual exception reports.

Is this item relevant to equality?	Please tick relevant boxes	Yes	No
Does the policy affect service users, employees or the wider community and:			
• Is it likely to affect people with particular protected characteristics differently?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Is it a major policy, significantly affecting how functions are delivered?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Will the policy have a significant impact on how other organisations operate in terms of equality?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to functions that engagement has identified as being important to people with particular protected characteristics?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to an area with known inequalities?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outcome (Where one or more 'Yes' boxes are ticked, the item is relevant to equality)			
Relevant to equality - Complete an EIA available at www.westberks.gov.uk/eia			<input type="checkbox"/>
Not relevant to equality			<input checked="" type="checkbox"/>

Is this item subject to call-in?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months		<input type="checkbox"/>
Item is Urgent Key Decision		<input type="checkbox"/>
Report is to note only		<input checked="" type="checkbox"/>

Executive Summary

1. Key Accountable Measures

1.1 The report appraises progress against a basket of 52 key accountable measures and activities aligned to the objectives set out in the Council Strategy.

1.2 Of the 52 reported measures, outturns are available for 51. (Data is not yet available for Children and Young people – Looked after children cases which were reviewed within required timescales).

- 40 are reported as 'green' – or are on track to be delivered / achieved by year end.
- 11 are reported as 'red'- or we have not achieved, or do not expect to achieve, the activity or target within the year.

1.3 Areas where services have outperformed anticipated outturns over the course of the year include:

List of measures that have outperformed anticipated outturns	Target	Outturn	Diff.
<i>Children and young people</i>			
To maintain a low percentage of children receiving a child protection plan for a second or subsequent time within a 2 year period.	<15%	11%	-4pp
<i>Older people and vulnerable adults</i>			
Increase proportion of service users with an eligible service receiving a SDS or direct payment (ASCOF1C, part 1)	70%	80% (P)	10pp
<i>Infrastructure</i>			
Ensure that no more than 5% of the principal road network (A roads) is in need of repair	<5%	3%	2pp
Ensure that no more than 10% of the classified non-principal road network (B and C roads) is in need of repair	<10%	6%	4pp
<i>Planning</i>			
60% of 'major' planning applications determined within 13 weeks or the agreed extended time.	60%	74%	14pp
65% of 'minor' planning applications determined within 8 weeks or the agreed extended time.	65%	72%	7pp
Ensure that the proportion of upheld planning appeals is less than the national average.	<35%	30%	5pp
<i>Education</i>			
KS2: Proportion of SEN children (without statement)	39%	45%	6pp

List of measures that have outperformed anticipated outturns	Target	Outturn	Diff.
who achieve level 4 or above in Reading, Writing and Maths			
<i>Cleaner and greener</i>			
Maintain the proportion of household waste recycled/composted/reused	49%	52 (P)	3pp
% of household waste landfilled	<20%	16% (P)	4pp

1.4 Reported 'reds' at year end are:

Education

1. KS1-2: Proportion pupils making 2+ levels of progress in Writing

Older people and vulnerable adults

2. Maintain the proportion of adults with a learning disability who live in their own home or with their family (ASCOF 1G)
3. Reduce the number of repeat safeguarding referrals through the monitoring and review of protection plans
4. Decrease the level of delayed transfers of care from hospital and those attributable to social care from acute and non-acute settings (ASCOF 2C Part 2)
5. Maintain the overall satisfaction of carers with social services. (ASCOF3B)
6. Increase the number of carers receiving a carers assessment or review
7. Maintain the percentage of people accessing a housing related support service who have been assessed as needing support who go on to achieve economic wellbeing by improving debt management skills

Infrastructure

8. Aim to complete at least 75% of all works orders for permanent pothole and edge of road repairs within 28 days of the order date.
9. Bring 80 empty homes back into use for by 31/03/15 using the councils framework for engaging with identified empty home owners
10. Nos of West Berkshire premises able to receive standard broadband services 2Mb/s or above

Community safety

11. Work with the Environment Agency and other partners to deliver flood alleviation scheme in Purley.

1.5 More information – outturns and commentary - on each of these measures is contained in the main body of the report.

2. Equalities Impact Assessment Outcomes

2.1 This item is not relevant to equality.

3. Conclusion

- 3.1 Despite an increase in demand in some service areas and significant changes to government policy (particularly in Adult Social Care), the level of progress towards achieving the priorities set out in the Council Strategy has been maintained.

Appendices

Appendix A: West Berkshire Council Performance Report
Key Accountable Measures and Activities 2014/15 – Year End Report

Consultees

Local Stakeholders: *

Officers Consulted: All data provided and signed off by service heads; Corporate Board

Trade Union: *



West Berkshire Council Performance Report

Key accountable measures and activities 2014/15

Update: Year end

compiled by:

Jenny Legge

Research, Consultation & Performance Officer

Strategic Support Unit

westberks.gov.uk/performance

June 2015

For queries contact: Catalin Bogos (01635 519102 or cbogos@westberks.gov.uk)

Available from westberks.gov.uk/strategyandperformance

Purpose of this report

To provide an update on progress against the council's key accountable measures and activities at year end 2014/15.

The key measures / activities within this report have been distilled from those routinely monitored and managed through individual service delivery plans to focus more singularly on those which are of particular importance / significance key in delivering the strategic objectives in the Council Strategy and to the ongoing work of the council as a whole. This report therefore:

- provides assurance to the Executive that the objectives laid out in the Council Strategy are being delivered;
- provides assurance to the Executive that areas of significance / particular importance are performing;
- acts as an early warning system, flagging up areas of significance / particular importance which are not performing - or are not expected to perform - as hoped;
 - and therefore ensures that adequate remedial action is put in place to mitigate the impact of any issues that may arise.

Conventions used in this report

Throughout the report we have used a RAG 'traffic light' system to report progress:

- ★ means we have either achieved / exceeded, or expect to achieve what we set out to do;
- ◆ means we are behind schedule, but still expect to achieve or complete the measure / activity by year end;
- indicates that we have not achieved, or do not expect to achieve, the activity or target within the year;

Indicators reported as 🕒 are annual indicators that can only be reported at a particular point in time – i.e. GCSE results or the road condition survey, whilst;

Indicators reported as ⌚ are where the quarterly data is unavailable or 📄 not provided at the time of print.

Where measures / activities are reported as 'red', an exception report provides (a) a description of why the measure / activity will not be achieved / completed, (b) the impact of not achieving, (c) the remedial action being taken to mitigate the impact of this as well as (d) the revised anticipated year end position.

In total, there are 52 key measures or activities which are appraised by the Executive through this reporting mechanism. In the report, these are aligned to the strategic priorities laid out in the Council Strategy.

The main body of the report presents these in more detail. Along with a description of the measure, the table also provides:

- *Column 2*: an indication of whether or not the council has direct / complete control over performance.
- *Column 3*: an indication of the impact on either, service users or the community more generally, should the measure not be achieved.
- *Column 4-6*: previous years' outturns and comparative performance
- *Column 7*: the current year's target.
- *Columns 8-11*: quarter 1-4 outturn and RAG rating.
- *Column 12*: and supporting commentary or volume data.

Comparative outturns

To complement monitoring progress in absolute terms, an indication of our comparative standing is provided. This will only relate to standardised, nationally reported measures and by default the data is compared to England as a whole. Outturns are presented in relation to quartiles, although in some cases it should be noted that a direct, national comparison is not possible as the measure is locally defined and monitored.

Because of the timescales involved in compiling, validating and publishing relative performance statistics, these are usually available 6-12 months in arrears. As such, the data we are able to use to compare our relative performance, will ordinarily relate to the previous year.

Summary of Performance

Across this reporting framework as a whole, 52 key accountable measures and activities are captured in total.

Education operates on an academic year basis and their service plan covered the academic year ending September 2014. A suite of key accountable measures, relating to attainment in this period, are included in this basket of measures.

Data for one Adult Social Care measure has been reported in order to calibrate a baseline data for 2015/16.

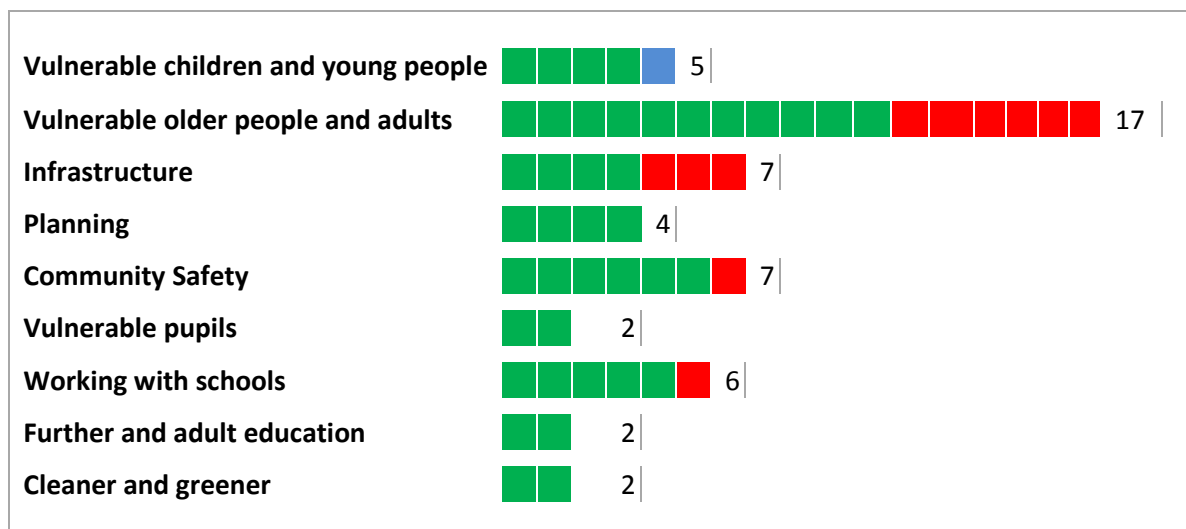
Of the 52 reported measures, outturns are available for 51. (Data is not yet available for Children and Young people – Looked after children cases which were reviewed within required timescales).

- 40 are reported as 'green' – or are on track to be delivered / achieved by year end.
- 11 are reported as 'red' - or we have not achieved, or do not expect to achieve, the activity or target within the year.

The summary table below shows year end outturns by directorate.

Overview of performance outturns	2011/12	2012/13	2013/14	2014/15 (Year end)			
	YE	YE	YE	Overall	Comm	Env	Res
Green	27	45	36	40	23	13	4
Amber	0	0	1	0	0	0	0
Red	12	3	9	11	8	2	1
<i>Annual</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Unavailable</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>
Total	39	49	47	52	32	15	5

This graph summarises the same data against the council's priorities.



■ On track / achieved
 ■ Behind schedule
 ■ Unachievable
 ■ Unreported

The 11 measures reported as 'red' are listed below. (For more information on each of these measures, including detailed outturns, commentary and exception reports – please consult the main body of this report:

List of reported red measures / activities	Target	Q4 outturn
Education		
1. KS1-2: Proportion pupils making 2+ levels of progress in Writing	2013/14 AY 93%	2013/14 AY 92%
Older people and vulnerable adults		
2. Maintain the proportion of adults with a learning disability who live in their own home or with their family (ASCOF 1G)	77%	75% (P)
3. Reduce the number of repeat safeguarding referrals through the monitoring and review of protection plans	<8%	11%
4. Decrease the level of delayed transfers of care from hospital and those attributable to social care from acute and non-acute settings (ASCOF 2C Part 2)	4	4.5
5. Maintain the overall satisfaction of carers with social services. (ASCOF3B)	46%	35%
6. Increase the number of carers receiving a carers assessment or review	700	537 (P)
7. Maintain the percentage of people accessing a housing related support service who have been assessed as needing support who go on to achieve economic wellbeing by improving debt management skills	85%	84%
Infrastructure		
8. Aim to complete at least 75% of all works orders for permanent pothole and edge of road repairs within 28 days of the order date.	75%	68%
9. Bring 80 empty homes back into use for by 31/03/15 using the councils framework for engaging with identified empty home owners	80	64
10. Nos of West Berkshire premises able to receive standard broadband services 2Mb/s or above	66,241 (96.3%)	64,871
Community safety		
11. Work with the Environment Agency and other partners to deliver flood alleviation scheme in Purley (Reported in Q2)	Aug '14	Sept '14

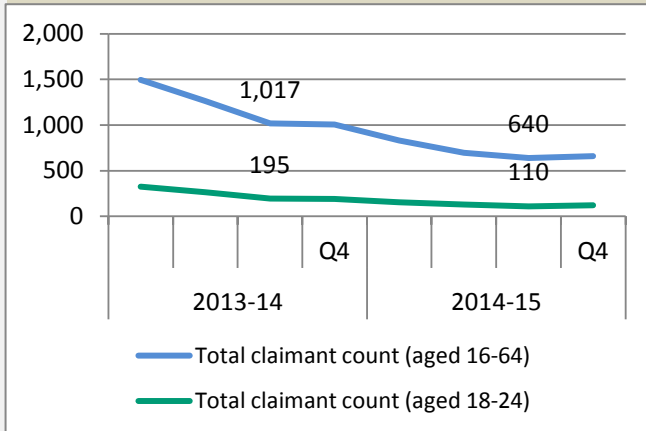
Key accountable measures and activities 2014/15

Year end

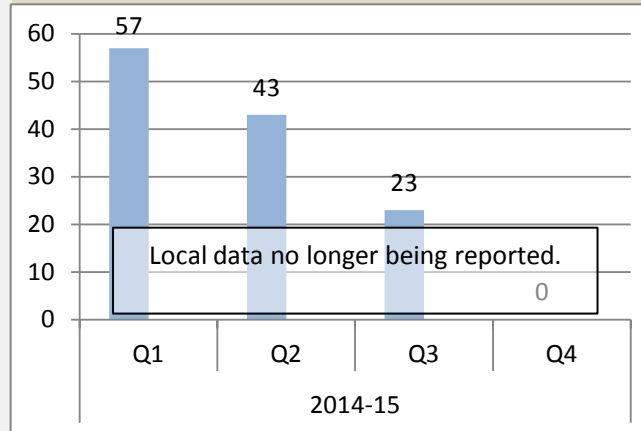
Contextual and volume measures

Economy

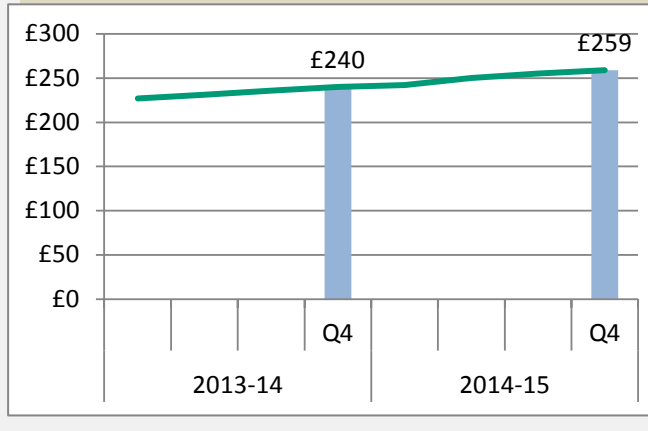
1. Total claimant count



2. Nos. of people starting an apprenticeship in a West Berkshire business



3. Average house price (£k)

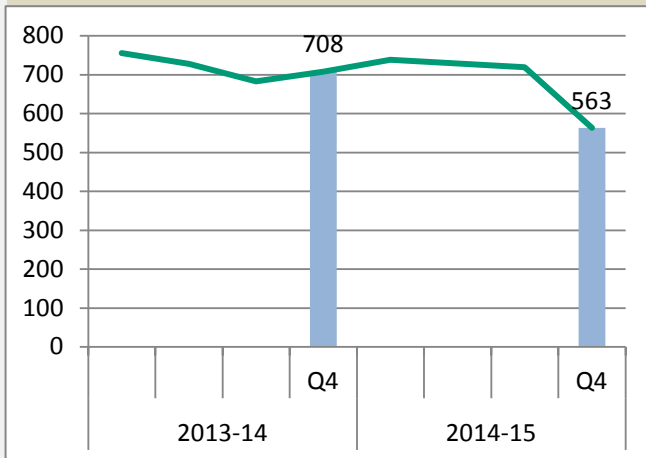


Q v Q
diff.

8%

Economy

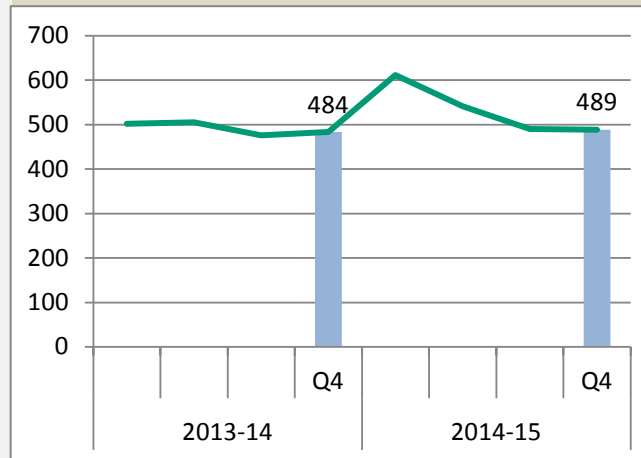
4. Total nos. of planning applications (Received)



Q v Q
diff.

-20%

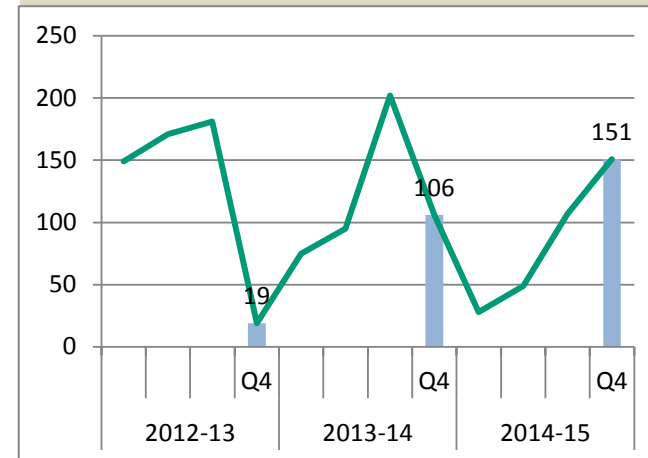
5. Nos. of local authority land charge searches completed



Q v Q
diff.

1%

6. Net change in the number of properties through new builds, splitting, merging and demolition.

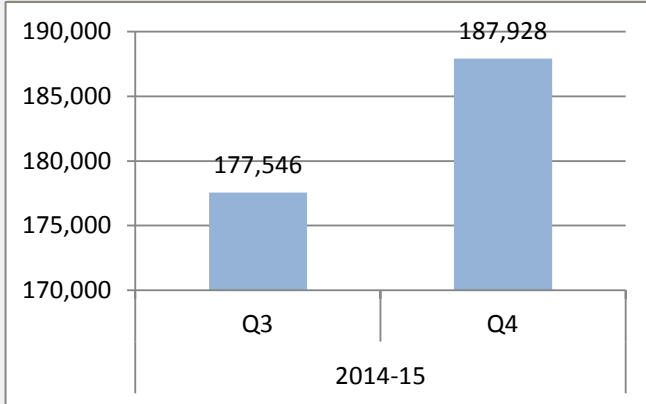


Q v Q
diff.

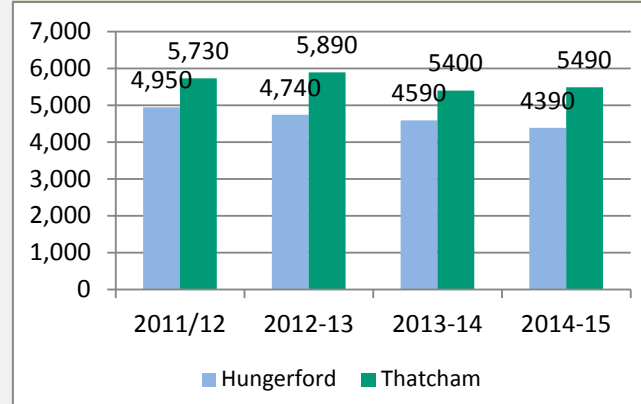
42%

Economy

7. Newbury Town centre footfall (weekly average via digital counting - from Q3 2014/15)



8. Hungerford & Thatcham Town centre footfall (reported annually in Q1)

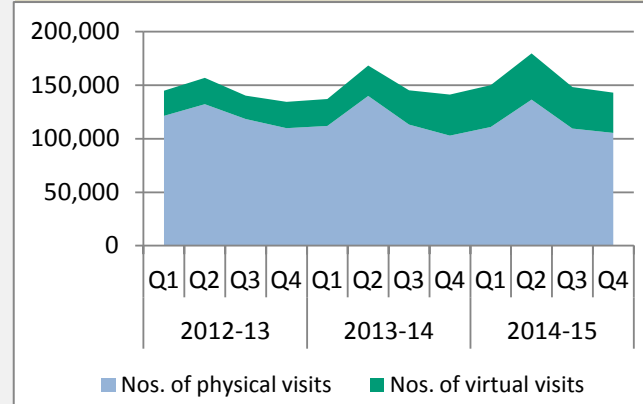


Culture and Leisure

Q v Q
diff.

9. Number of visits to library venues (physical / virtual)

1%

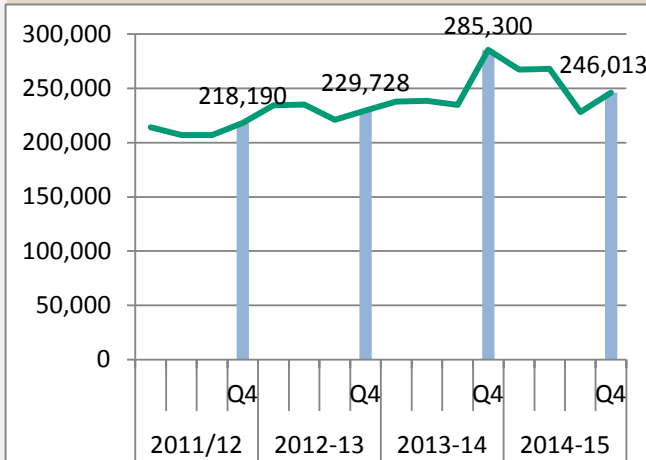


Culture and Leisure

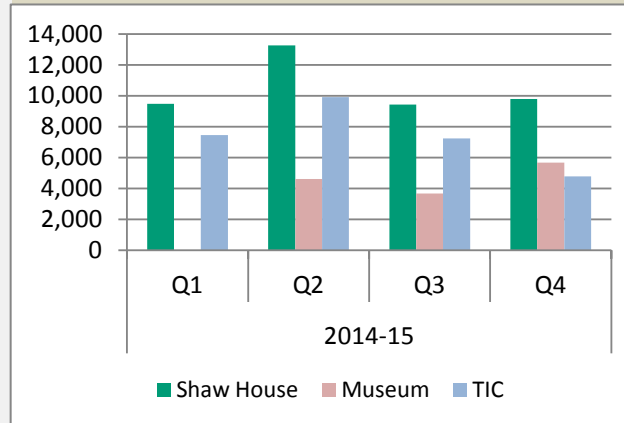
Q v Q
diff.

10. Number of visits to sports and leisure centres

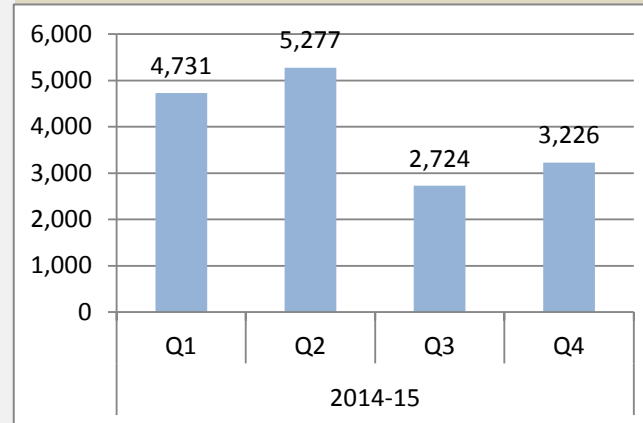
-14%



11. Number of users of heritage venues (Shaw House, Museum and Tourist Information Centre) - Museum opened 25 August 2014

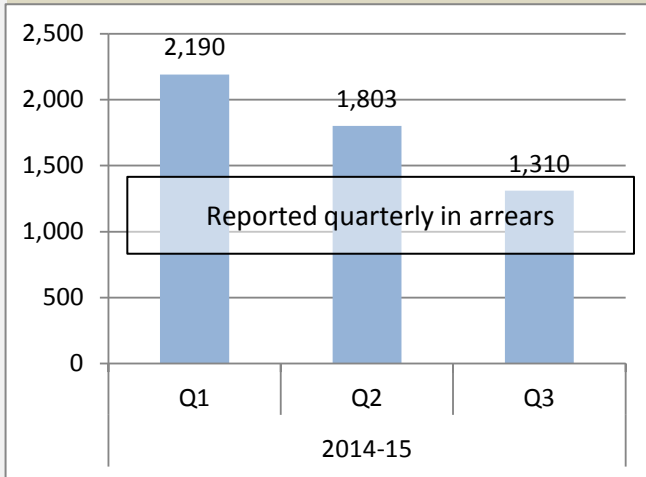


12. Number of users of Activity Team West Berkshire service and venues



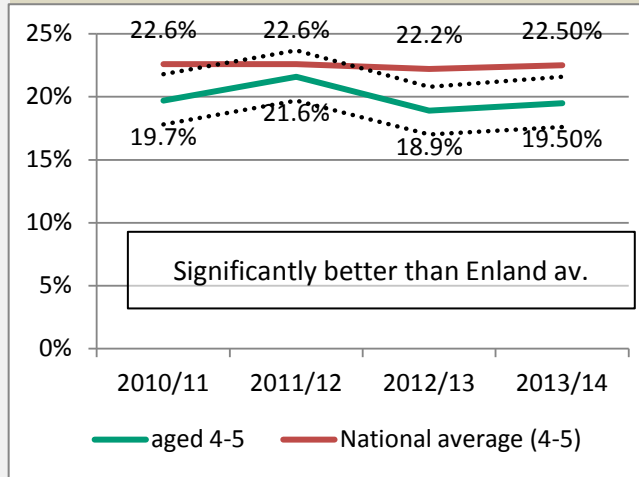
Transport

13. Number of permanent pot hole and edge of road repairs completed



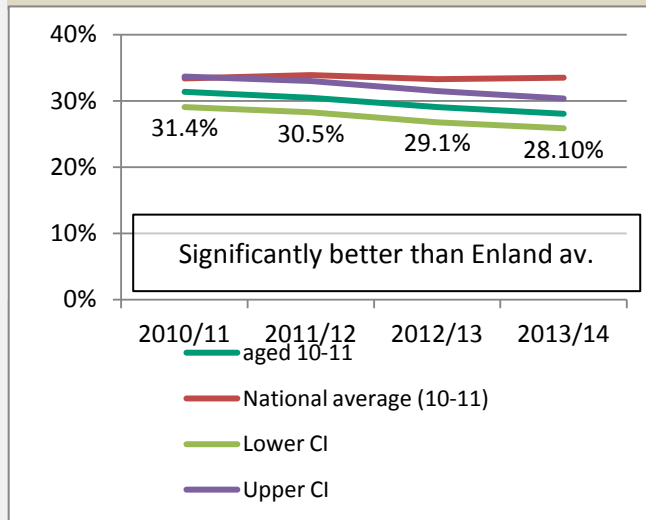
Health

14. Prevalence of excess weight in children aged 4-5

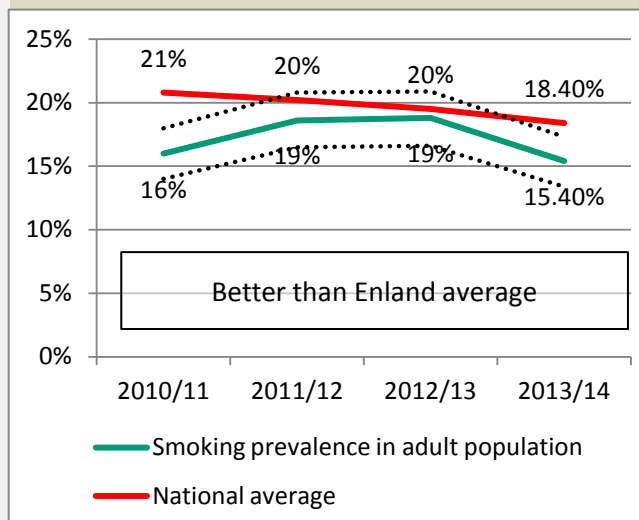


Health

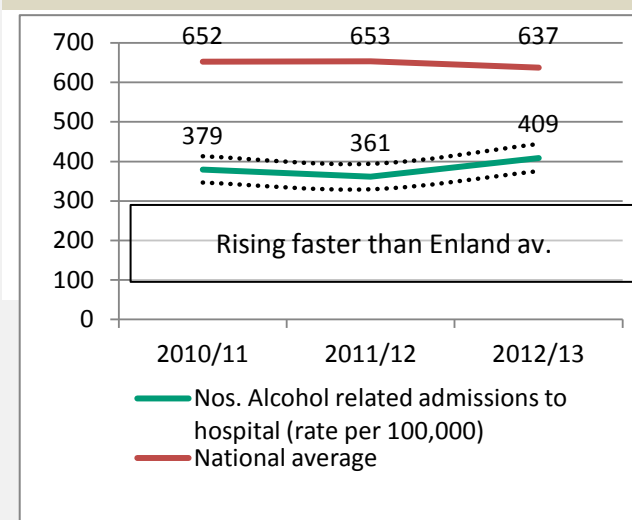
15. Prevalence of excess weight in children aged 10-11



16. Smoking prevalence in adult population



17. Nos. Alcohol related admissions to hospital (rate per 100,000)

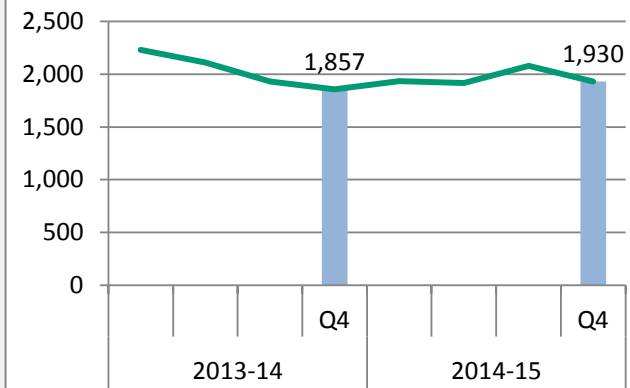


Community safety

18. Nos. of crimes reported to Thames Valley Police (all)

Q v Q
diff.

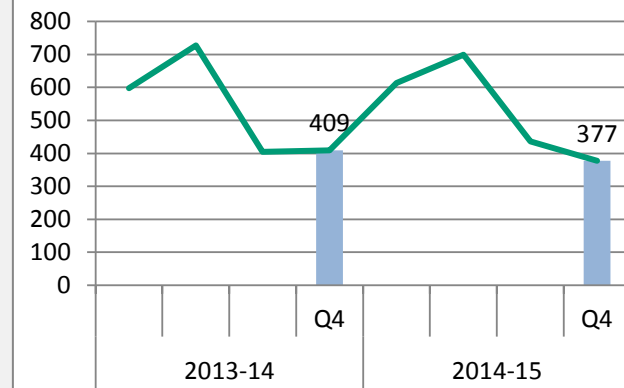
4%



19. Nos. of ASB incidents reported to Thames Valley Police

Q v Q
diff.

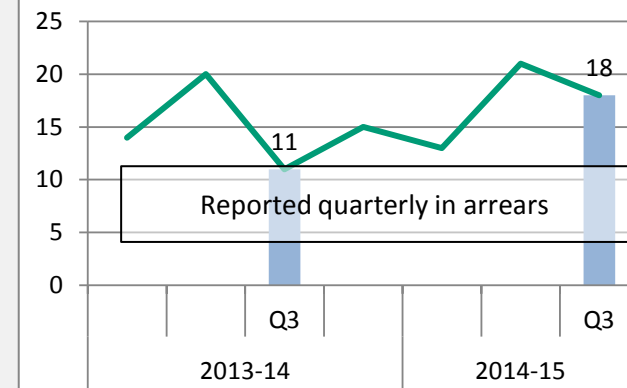
-8%



20. Number of people killed or seriously injured on roads in West Berkshire (incl. Highway Agency roads)

Q v Q
diff.

64%

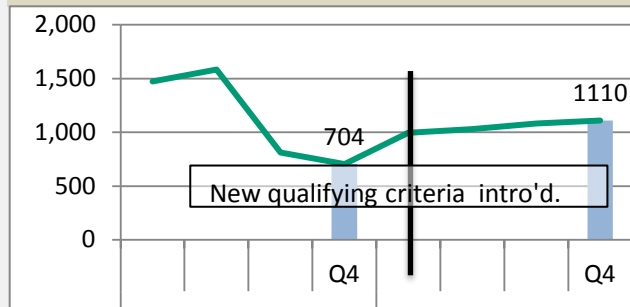


Vulnerable Adults

21. Nos. of live applicants on the Common Housing Register in the reasonable preference group

Q v Q
diff.

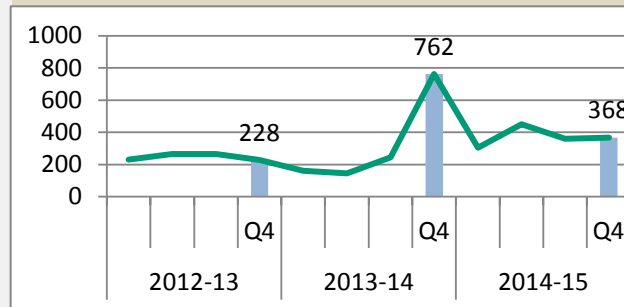
58%



22. Number of welfare benefits assessments - adults
**Numbers peaked when 'supporting people' became chargeable.

Q v Q
diff.

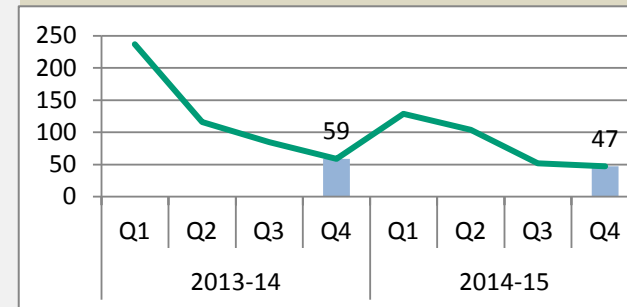
-52%



23. Nos of Discretionary Housing Payments awarded

Q v Q
diff.

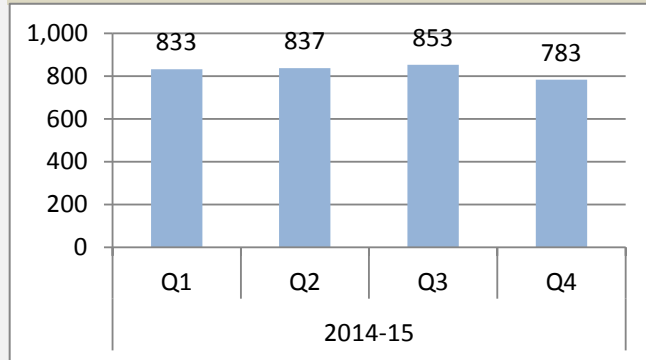
-20%



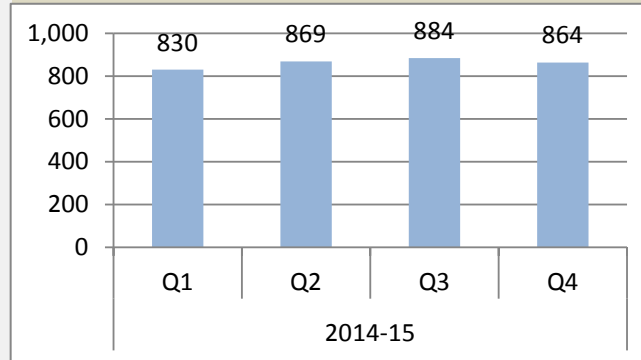
Vulnerable Adults

Q v Q
diff.

24. Number of clients 18-64 in the last 12 months in receipt of a Long Term community service (Homecare/ Day care / PB cash payment/ Community support / ECH)
(NEW)

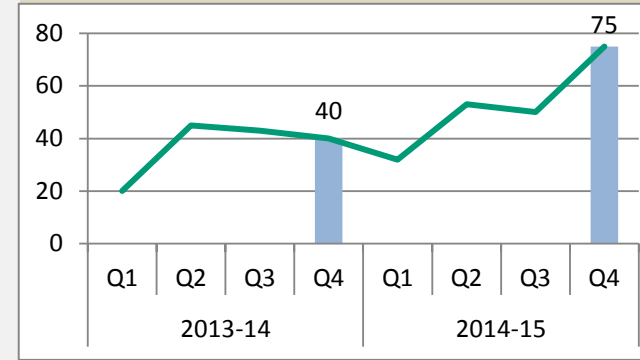


25. Number of clients 65+ in the last 12 months in receipt of a Long Term community service (Homecare/ Day care / PB cash payment/ Community support / ECH)
(NEW)



26. Number of adult safeguarding referrals (Stage 2) opened

88%

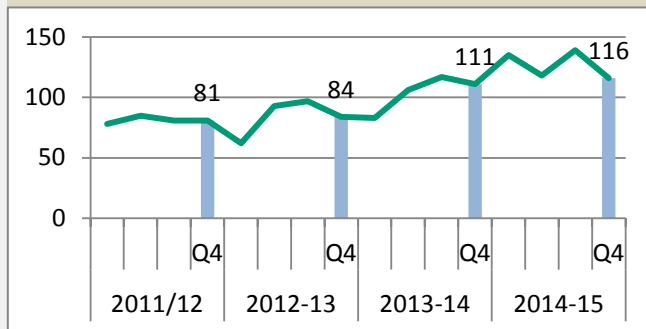


Vulnerable Children

Q v Q
diff.

27. Number of Children subject to Child Protection Plans

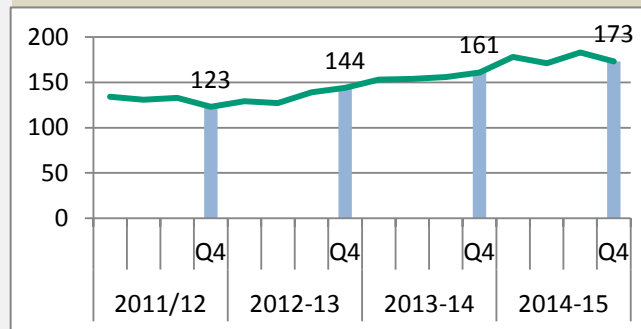
5%



28. Nos. of Looked After Children cases

Q v Q
diff.

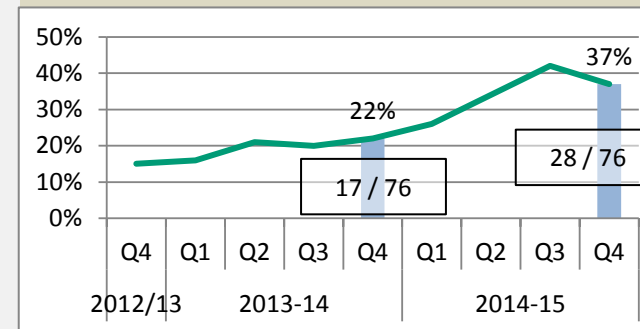
7%



29. Percentage of posts filled by agency workers

Q v Q
diff.

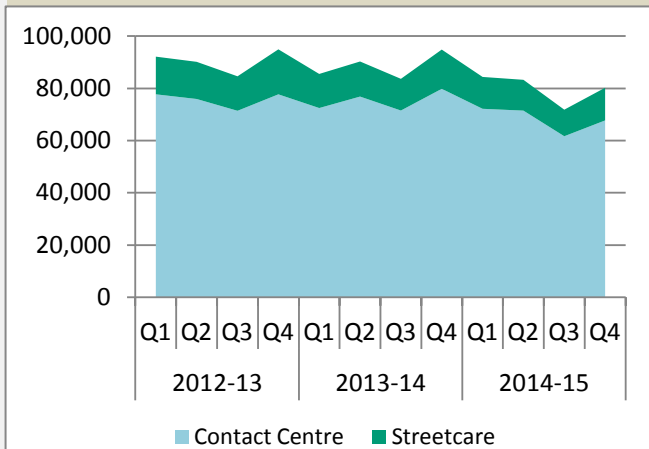
68%



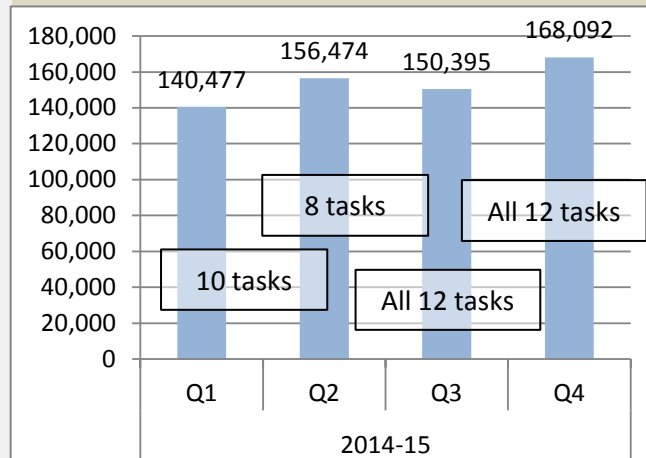
Communication

Q v Q
diff.

30. Contact centre and Streetcare enquiries

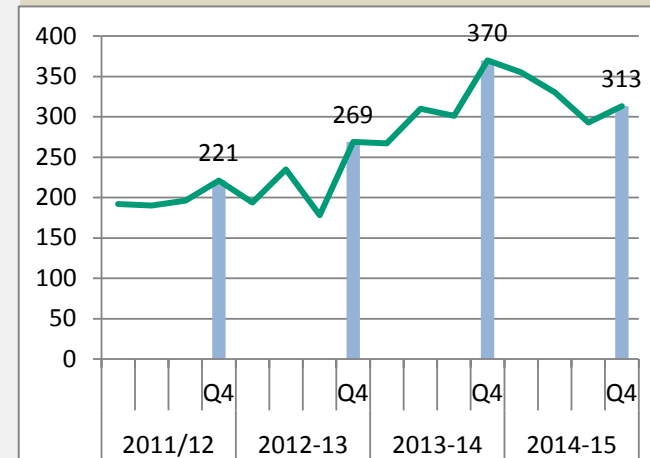


31. Nos. of transactions through WBC website for 'most requested tasks'



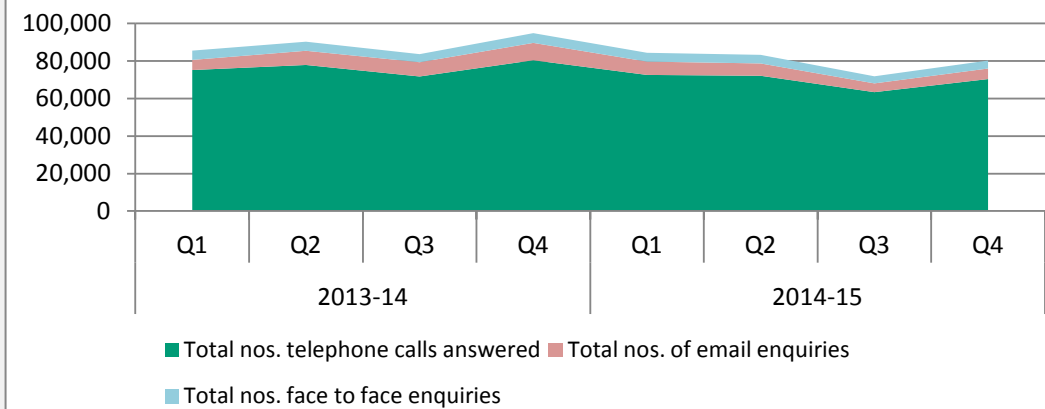
32. Nos. of Freedom of Information requests (received)

-15%

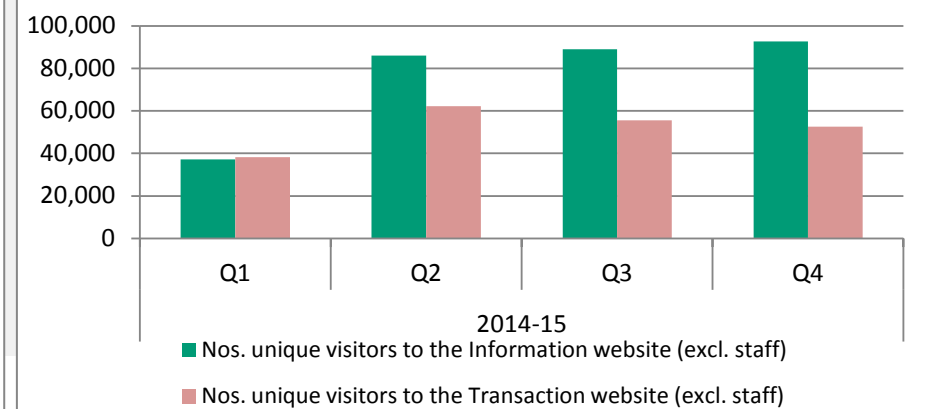


Encourage customers to 'Choose Digital'

33. Customer services - Contact centre enquiries



34. Visits to new WBC website - live on 19 May 2014.



Key accountable measures and activities 2014/15

Year end

Exception reports

Rachael Wardell / Tandra Forster	Adult Social Care	8 May 2015	RED
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Maintain the proportion of adults with a learning disability who live in their own home or with their family (ASCOF 1G)

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	-	◆	◆	◆	■	77%	Higher is better	High
Qrtly outturn	-	-	-	-	-			
YTD outturn	-	76% (295/387)	77% (305/395)	79% (336/425)	75% (P) (262/348)			

Executive

REASON FOR RED:

The Council is committed to promoting support that creates good outcomes for vulnerable adults; helping adults to live independently in the community either in supported living or with family is integral to this as it is felt this offers them greater choice and control over their lives. Given our commitment we usually perform well on this indicator but have missed the target this year for two main reasons – it is a small, steady cohort so small changes make a big difference. The needs of four individuals changed and this meant they required support from more intensive services e.g. nursing care.

The definition has changed for ASCOF 1G as it is based on LD working age clients with long term services in the year rather than those LD working age clients known to us in the year. This has meant a smaller cohort - last year the denominator was 392 clients and this year it is 348.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:

We create greater dependency on longer term services and reduce choice and control for the individual.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:

Continue to work proactively with the individual and their family to encourage support that creates the greatest independence.

Rachael Wardell / June Graves	Care Commissioning, Housing and Safeguarding	9 July 2015	RED
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Reduce the number of repeat safeguarding referrals through the monitoring and review of protection plans

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	■	★	◆	■	■	8%	Lower is better	High
Qrtly outturn	-	-	-	-	-			
YTD outturn	10% (17 /)165	11% (20/175)	9% (16/174)	10% (17/172)	11% (23/210)			

Executive

REASON FOR RED: Concerns about vulnerable adults that resulted in a referral to safeguarding in Q4, were previously referred in Q1 - Q3. This relates to 23 people over the course of the last 12 months.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE: On reviewing the small number of repeat referrals in Q4 these fall into three broad categories,

- 1- Chronic, multiple allegations where, for example a person with capacity continues to act unwisely with their finances and they prove difficult to engage / help or where a carer and cared for continue to live together by choice but the carer has their own health or other problems that generate multiple expressions of concerns. These cases are also characterised by a lot of service involvement.
- 2- Repeat referrals for the same incident reported by different agencies
- 3- Repeat referrals that are entirely unrelated, for example, the behaviour of a daughter towards her mother when visiting her in her care home and a minor assault on the mother by another resident of the care home.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN: The Safeguarding Team will continue to monitor repeat referrals and ensure initial action to any safeguarding concerns is robust. An Adult Safeguarding Board is being set up, similar to that of the Children and Family Service.

IMPACT OF REMEDIAL ACTION/ESTIMATED YEAR END OUTTURN: Ongoing monitoring of this area will ensure that referrals are dealt with appropriately and robustly. Analysis of those repeat referrals on a monthly basis ensures patterns and trends are identified and acted upon at the earliest opportunity. However, it is recognised this is not a particularly useful measure of overall performance because of the uncontrollable nature of the client group. As a result, the Department of Health has decided this measure is no longer required from April 2015 and therefore it will not feature in future reports.

Rachael Wardell / Tandra Forster	Adult Social Care	8 May 2015	RED
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Decrease the level of delayed transfers of care from hospital those attributable to social care from acute and non-acute settings
(ASCOF 2C Part 2)

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	★	★	◆	■	■	4.0	Lower is better	High Medium
Qrtly outturn	-							
YTD outturn	9.2	6.4	5.3	4.1	4.5(P)			

Executive

* DTOC is a snapshot count of the number of patients (per 100,000 aged 18+) delayed at midnight on the last Thursday of a reporting period (a calendar month). This number is attributable to social care services only (ie. excluding Health services).

REASON FOR RED:

We knew at the start of the year this would be an ambitious target, although we missed the target it was by a narrow margin and is still a significant improvement on our position in the previous year.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:

This will have a direct impact on the ability for the hospital to admit people and consequently delivery of the 4 hour A&E target.

Delaying people in hospital has a negative impact on their ability to regain independence and can increase the need for longer term care.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:

Continued social work engagement with the hospital discharge team, effective use of the reablement service to help people home.

Rachael Wardell / Tandra Forster	Adult Social Care	8 May 2015	RED
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Maintain the overall satisfaction of carers with social services (ASCOF 3B)

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	-	◆	◆	◆	■	46%	Higher is better Lower is better	High
Qrtly outturn	-	-	-	-	-			
YTD outturn	-	Annual	Annual	Annual	35%			

Executive

REASON FOR RED:

The Carers' Survey shows that the proportion of respondents that are 'extremely' or 'very' satisfied' with the support or services received has decreased from 45% to 35%. Overall the proportion that are 'extremely', 'very' or 'quite 'satisfied' is 75% compared with 78% in 2012/13. More respondents indicate a neutral response 'they are neither satisfied or dissatisfied, with overall 'dissatisfaction' also decreasing .

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:

Carers are a key group in terms of supporting vulnerable people in the community and it is important that they feel well supported. Failure to support them is likely to lead to an increase in vulnerable people needing additional support from West Berkshire Council.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:

Work continues via a multi-agency group (Carers Strategy Action Group) to support carers effectively. A Carers Strategy is being developed following on from a Needs Assessment conducted at the end of 2014.

Rachael Wardell / Tandra Forster	Adult Social Care	9 July 2015	RED
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Increase the number of carers receiving an assessment or review

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	-	◆	◆	◆	■	700	Higher is better	High
Qrtly outturn	-							
YTD outturn	-	dna	dna	dna	537 (P)			

Executive

REASON FOR RED:
 Last year's outturn was 682 so this represents a very significant downturn. There is a concern that some of the data relating to outsourced carer's assessments and reviews was not correctly gathered and so this figure (457) may fail to capture a key piece of work. Additionally, the data on performance was not available until Q3 so the scale of the shortfall was not identified.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:
 Failure to carry out carers assessments and reviews jeopardises the quality of support provided to this key group by West Berkshire Council.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:
 The Care Act and the New Way of Delivering Adult Social Care has changed the context of how carers are supported. A process was initiated to identify better ways of measuring and reporting carers assessments and reviews. Some of the measures have been implemented, starting 1 April 2015.

Maintain the percentage of people accessing a housing related support service who have been assessed as needing support who go on to achieve economic wellbeing by improving debt management skills

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	★	★	◆	■	■	85%	Higher is better	High
Qrtly outturn	92% 34 / 37	86% (36/42)	82% (27/33)	78% (35/44)	90% (36/40)			
YTD outturn	91% (129/142)		84% (63 / 75)	82% (98 / 120)	84% (134 / 160)			

Executive

REASON FOR RED:
 The accommodation at Bramlings is housing with support. The provider was unable to let the property while it was damp. 100% support take up is therefore heavily dependent upon all flats being occupied. This flat was still vacant which affected the provider's ability to provide 100% support.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:
 Resource is not used to full potential

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:
 Damp problem being addressed. Referrals were increased in Q4, with a 90% take up.

John Ashworth/Mark Edwards	Highways and transport	01 May 2015	RED
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Aim to complete at least 75% of all works orders for permanent pothole and edge of road repairs within 28 days of the order date

	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG		◆	◆	◆	■	75%	Higher is better	High
Qrtly outturn	-	62% (56/90)	52% (45/86)	47% (99/212)	96% (213/222)			
YTD outturn		62% (56/90)	57% (101/176)	52% (200/388)	68% (413/610)			

Executive

REASON FOR RED:

The winter flooding in 2013/14 and additional funding for pothole repairs from the DfT in May 2014 put an unplanned demand on the service and term highway contractor. Additional resources were put in place by the term contractor during the Q2 and Q3 periods in response to the additional funding with the intention of removing the backlog by Q4. As a consequence, the 75% target was not met in the first 3 quarters, although the backlog was removed and the target was met as forecast in Q4. Unfortunately this improving performance was too late in the year to affect the overall year end position.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:

The Council's duty to maintain the network in a safe condition was not affected. However, without the allocation of additional resources it would not have been possible to spend the DfT grant in FY2014-15.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:

The Highway term contractor made available additional resources in Q2 and Q3.

IMPACT OF REMEDIAL ACTION/ESTIMATED YEAR END OUTTURN: No impact as costs were covered by the DfT grant.

Bring 80 empty homes back into use for by 31/03/15 using the councils framework for engaging with identified empty home owners

	2010/11	2011/12	2012/13	2013/14	2014/15				Target	Polarity	Signific
	Year End	Year End	Year End	Year End	Q1	Q2	Q3	Q4			
RAG					★	★	◆	■	80	Higher is better	High
Qrtly outturn	-	-	-	-	15	21	12	16			
YTD outturn	57	dna	88	93		36	48	64			

Executive

REASON FOR RED:
 The Housing Service failed to achieve the target of bringing 80 Empty Homes back into use within the year 2014/15. In part this was due to interim management arrangements being in place during quarter 3 which impacted on the Empty Homes Officers Capacity to undertake this work. Furthermore, a delayed software package update hindered Officers ability to contact Home owners.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:
 Empty Home Owners have not been advised on the advice and assistance available to them. Empty Homes have not been bought back to use resulting in them not being available to persons in housing need.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:
 Substantive Management arrangements are now in place and the Empty Homes Officers is in a position to ensure contact with Landowners is conducted in timely manner.

Nick Carter / Kevin Griffin		ICT & Corporate Support				15 May 2015	RED	
Number of West Berkshire premises able to receive standard broadband services 2Mb/s or above								
	2013/14 Year End	2014/15				Target	Polarity	Signific
		Q1	Q2	Q3	Q4			
RAG	★	★	★	★	■	66,241 (96.3%)	Higher is better	High
Qrtly outturn	-	-	-	-	-			
YTD outturn	64,386 (93.6%)	On track	On track	On track	64,871			
Executive								
REASON FOR RED:								
Focus has been on delivering superfast upgrades. Basic upgrades will be delivered at end of project i.e. end of calendar year 2015.								

John Ashworth / Mark Edwards	Highways and Transport	22 October 2014	RED
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Work with the Environment Agency and other partners to deliver flood alleviation scheme in Purley

	Q1	Q2	Q3	Q4	Target	Polarity	Signific
RAG	◆	■	■	■	Aug '14		Medium
Qrtly outturn	On track	Complete	Complete	Complete			
YTD outturn							

Executive

(Reported as 'red' in Q2)

REASON FOR RED:

Complete in September 2014.

As part of the Purley Flood Alleviation scheme the EA were responsible for gaining planning permission for the delivery of a flood alleviation bund to the rear of Wintringham Way. Following submission of the application, further clarification was required from WBC Planning due to inconsistencies in the documentation and drawings submitted. This caused a delay in the approval of the application and a subsequent delay in the construction start. Due to the intervention of the Highways and Transport Projects Team, working closely with WBC Planners the inconsistencies were ironed out and the drawings/design amended to gain planning approval. This resulted in only a 4 week delay to the programme which meant the scheme has been completed prior to the winter months.

KS1-2: Proportion pupils making 2+ levels of progress in Writing

	AY 2012	AY 2013	AY 2014		Target	Polarity	Signific
RAG			■		93%	Higher is better	High
Qrtly outturn	Ann- Q3	Ann – Q3	Ann – Q3				
YTD outturn	90%	92%	92%				

Executive

(Reported as 'red' in Q2)

REASON FOR RED:

The result of 92% of pupils making 2 levels of progress in writing from KS1 to KS2 is a 1% increase on last year's result and just 1% short of the very challenging target of 93%. The reason for the result not meeting its target was the exceptionally low performance in writing of one school with a large year 6 cohort. The school at that time was in the Ofsted category special measures. It is no longer in special measures and predictions for 2015 are much improved. The LA 2014 results omitting the data of the school would have been 94%. It is important to note that attainment in writing across the LA is very high with 88% of pupils achieving level 4 compared to a national score of 85% and 38% of pupils achieving a level 5 compared with only 33% nationally. The gap between the performance in writing between boys and girls has also closed well this year and West Berkshire now has a "gap" smaller than the national gap. Historically, these pupils also achieved very highly at KS1 which means that securing very good progress rates from a high starting point is an additional challenge.

CONSEQUENCES OF NOT ACHIEVING THIS MEASURE:

The main consequence of any school not achieving progress rates in writing is that it could influence the school's overall Ofsted judgement when inspected and it may not be judged as a good school.

REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN:

The LA is running a Year 6 writing network for targeted schools to ensure that progress rates for year 6 pupils is as high as it can be.

The LA has also increased the number of schools it visits to check that teacher assessments at KS1 are accurate and not too generous. This robust moderation has resulted in teacher assessments in KS1 being more accurate than historically, especially in infant schools.

Key accountable measures and activities 2014/15

Quarter 3

Performance outturns by strategic priority

2014/15 West Berkshire Council Key Accountable Report

Measure / activity	Direct control	Impact	2012/13 qtile	2013/14 Year end outturn	2013/14 qtile	2014/15 target	Q1 RAG / outturn	Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary
Caring for and protecting the vulnerable											
Children and young people											
To maintain a high percentage of (single) assessments being completed within 45 working days	Y	Medium	-	New measure	-	70%	★ 91%	★ 73%	★ 73%	★ 70%	YE: 625 / 887
Looked after children cases which were reviewed within required timescales	Y	High	Discont.	99%	Discont.	99%	◆ 98%	★ 99%	★ 99%	⚠ data not available	Data is for Q1-Q3 only. We are currently unable to run this report due to an issue within the RAISE system. Our software providers have been notified and are working on a fix.
Child Protection cases which were reviewed within required timescales	Y	High	1st	93%	4th	99%	◆ 84%	◆ 91%	◆ 93%	★ 100%	YE: 96 / 96 Recording issues for CP reviews have now been addressed, bringing performance up to 100% for year end.
To maintain a low percentage of children receiving a child protection plan for a second or subsequent time within a 2 year period.	Y	High	4th	16%	3rd	<15%	★ 9%	★ 6%	★ 11%	★ 11%	YE: 18 / 163
Maintain 90% of benefits assessments within 3 weeks of referral from Children's Services	Y	High	-	95%	-	90%	★ 94%	★ 95%	★ 95%	★ 96%	Q4: 322 / 331 YE: 813 / 848
Older people and vulnerable adults											
Maintain overall satisfaction of people who use services with their care and support. (ASCOF 3A)	Y	High	3rd	58%	4th	60%	● Annual - Q4	● Annual - Q4	● Annual - Q4	★ 62% (P)	Provisional data
Increase proportion of service users with an eligible service receiving a SDS or direct payment (ASCOF1C, part 1)	Y	High	4th	42%	4th	70%	⚠ data not available	⚠ data not available	⚠ data not available	★ 80% (P)	YE: 1,075 / 1,346 Provisional data
Maintain the proportion of adults with a learning disability who live in their own home or with their family (ASCOF 1G)	Y	High	2nd	76%	2nd	77%	◆ 76%	★ 77%	★ 79%	■ 75% (P)	YE: 261 / 348 Provisional data See exception report for details.
Maintain % of safeguarding alerts responded to within 24 hours.	Y	High	-	87%	-	90%	★ 92%	★ 93%	★ 91%	★ 91%	Q4: 157 / 176 YE: 541 / 597
Reduce the number of repeat safeguarding referrals through the monitoring and review of protection plans	Y	Medium	-	10%	-	<8%	◆ 11%	◆ 9%	◆ 10%	■ 11%	Q4: 23 / 210 YE: 76 / 731 See exception report for details.

2014/15 West Berkshire Council Key Accountable Report

Measure / activity	Direct control	Impact	2012/13 qtile	2013/14 Year end outturn	2013/14 qtile	2014/15 target	Q1 RAG / outturn	Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary
Caring for and protecting the vulnerable											
Older people and vulnerable adults											
Decrease the level of delayed transfers of care from hospital and those attributable to social care from acute and non-acute settings (ASCOF 2C Part 2)	Y	High	4th	9 *	4th	4 *	◆ 6.4	◆ 5.3	◆ 4.1	■ 4.5	See exception report for details. * DTOC is a snapshot count of the number of patients (per 100,000 aged 18+) delayed at midnight on the last Thursday of a reporting period (a calendar month). This number is attributable to social care services only (ie. excluding Health services).
Waiting Times for Access For All (AFA) Assessments for new referrals only - proportion of people with completed assessments within 28 calendar days.	Y	High	-	New measure	-	Base-line	⌘ data not available	⌘ data not available	47%	45%	ASC are currently implementing a change programme, a 'New way of delivering adult social care'. This will bring a long term improvement to how effectively we work with people with the aim of creating continuity, spending more time at the beginning to create a better outcome with the goal of reducing dependency on long term services and minimising waiting lists. The work is being delivered through the existing establishment, with representation from across all social care teams, this has had an impact on capacity in those teams which is being addressed by some short term locum support.
Maintain the overall satisfaction of carers with social services. (ASCOF3B)	Y	High	2nd	Not available	No survey	46%	● Annual - Q4	● Annual - Q4	● Annual - Q4	■ 35% (P)	YE: 75 / 217 Q4 data is provisional See exception report for details.
Increase the number of carers receiving a carers assessment or review	Y	High	-	682	-	700	⌘ data not available	⌘ data not available	⌘ data unavailable	■ 537 (P)	Q4 data is provisional See exception report for details.
Maintain the percentage of vulnerable people maintaining independent living through the provision of a housing related support service	Y	High	-	97%	-	98%	★ 99%	★ 98%	★ 99%	★ 99% (P)	Q4: 484 / 490 YE: 1,980 / 2,000 Q3 & Q4 data is provisional
Maintain the proportion of people supported to move on from short term accommodation into independent living in a planned way	Y	Medium	-	76%	-	70%	★ 86%	★ 75%	★ 75%	★ 73% (P)	Q4: 45 / 67 YE: 174 / 240 Q3 & Q4 data is provisional
Maintain the percentage of people accessing a housing related support service who have been assessed as needing support who go on to achieve economic wellbeing by improving debt management skills	Y	Medium	-	91%	-	85%	★ 86%	◆ 84%	◆ 82%	■ 84%	Q4: 36 / 40 YE: 134 / 160 See exception report for details.
Maintain the percentage of people presenting as homeless where the homelessness has been relieved or prevented	Y	High	-	81%	-	78%	◆ 77%	★ 78%	★ 78%	★ 78%	Q4: 95 / 121 YE: 451 / 576
Maintain the proportion of claims for Discretionary Housing Payment are determined within 28 days following receipt of all relevant information	Y	High	-	84%	-	80%	★ 85%	★ 93%	★ 89%	★ 86%	

2014/15 West Berkshire Council Key Accountable Report											
Measure / activity	Direct control	Impact	2012/13 qtile	2013/14 Year end outturn	2013/14 qtile	2014/15 target	Q1 RAG / outturn	Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary
Caring for and protecting the vulnerable											
Older people and vulnerable adults											
Maintain percentage of financial assessments within 3 weeks of referral to the Welfare Benefits Team	Y	High	-	99%	-	97%	★ 99%	★ 99%	★ 98%	★ 99%	Q4: 1,462 / 1,482 YE: 3,605 / 3,654
Ensure 95% of claims for Local Welfare Provision are processed within 10 working days	Y	High	-	95%	-	95%	★ 100%	★ 99%	★ 100%	★ 97%	YE: 370 / 383
The average number of days taken to make a full decision on new Benefit claims	Y	High	-	18.47 days	-	<18.5 days	◆ 19	★ 18.2	★ 18.4	★ 17.86 days	
The average number of days taken to make a full decision on changes in a Benefit claimants circumstances	Y	High	1st	7.58 days	-	<8 days	◆ 9	★ 8.0	★ 7.2	★ 6.18 days	

2014/15 West Berkshire Council Key Accountable Report											
Measure / activity	Direct control	Impact	2012/13 qtile	2013/14 Year end outturn	2013/14 qtile	2014/15 target	Q1 RAG / outturn	Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary
Promoting a vibrant district											
Infrastructure											
Ensure that no more than 5% of the principal road network (A roads) is in need of repair	Y	High	2nd	3%	-	<5%	● Annual - Q4	● Annual - Q4	● Annual - Q4	★ 3%	
Ensure that no more than 10% of the classified non-principal road network (B and C roads) is in need of repair	Y	High	2nd	7%	-	<10%	● Annual - Q4	● Annual - Q4	● Annual - Q4	★ 6%	
Aim to complete at least 75% of all works orders for permanent pothole and edge of road repairs within 28 days of the order date.	Y	High	-	-	-	75%	◆ 62%	◆ 57%	◆ 52%	■ 68%	Q4: 213 / 222 YE: 413 / 610 See exception report for details.
Bring 80 empty homes back into use for by 31/03/15 using the councils framework for engaging with identified empty home owners	N	High	-	93	-	80	★ 15	★ 36	◆ 48	■ 64	Q4: 16 See exception report for details.
Approve 95% of high priority Disabled Facilities Grants within 9 weeks of receipt of full grant application	Y	High	-	92%	-	95%	★ 100%	★ 100%	★ 100%	★ 100%	Q4: 27 / 27 YE: 68 / 68
Nos of West Berkshire premises able to receive standard broadband services 2Mb/s or above	N	Medium	-	64,386 (93.6%)	-	66,241 (96.3%)	★ On track	★ On track	★ On track	■ 64,871	See exception report for details.
Nos of West Berkshire premises able to receive Superfast Broadband services 24Mb/s or above	N	Medium	-	41,287 (60.0%)	-	51,956 (75.5%)	★ On track	★ On track	★ On track	★ 52,085	

2014/15 West Berkshire Council Key Accountable Report

Measure / activity	Direct control	Impact	2012/13 qtile	2013/14 Year end outturn	2013/14 qtile	2014/15 target	Q1 RAG / outturn	Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary
Promoting a vibrant district											
Planning											
60% of 'major' planning applications determined within 13 weeks or the agreed extended time.	Y	High	1st	72%	3rd	60%	★ 62%	★ 74%	★ 70%	★ 74% (P)	Q4: 16 / 19 YE: 56 / 76 NB: the national quartile information provided in this report, is based on the old measure (NI 157) and does not include the applications where an extension of time has been agreed.
65% of 'minor' planning applications determined within 8 weeks or the agreed extended time.	Y	High	2nd	67%	3rd	65%	★ 75%	★ 76%	★ 73%	★ 72% (P)	Q4: 84 / 123 YE: 320 / 446 NB: the national quartile information provided in this report, is based on the old measure (NI 157) and does not include the applications where an extension of time has been agreed.
75% of 'other' planning applications determined within 8 weeks or the agreed extended time.	Y	High	1st	90%	2nd	75%	★ 81%	★ 79%	★ 79%	★ 80% (P)	Q4: 255 / 302 YE: 1146 / 1427 NB: the national quartile information provided in this report, is based on the old measure (NI 157) and does not include the applications where an extension of time has been agreed.
Ensure that the proportion of upheld planning appeals is less than the national average.	Y	Medium	3rd	43%	4th	<35%	★ 33%	★ 29%	★ 32%	★ 30%	Q4: 4 / 16 YE: 24 / 79
Community Safety											
Continue working in partnership with Thatcham Flood Forum, Cold Ash Community Partnership and the Environment Agency to complete construction of the Cold Ash retention basins	N	Medium	-	Begin	-	Mar-15	★ On track	★ On track	★ Complete	★ Complete	
Complete Winterbourne flood alleviation scheme	Y	Medium	-	-	-	Mar-15	★ On track	★ On track	★ Complete	★ Complete	
Complete Oak End Way, Padworth property protection scheme	Y	Medium	-	-	-	Mar-15	★ On track	★ On track	★ Complete	★ Complete	
Complete Cromwell Road, Newbury flood alleviation bund	Y	Medium	-	-	-	Mar-15	★ On track	★ Complete	★ Complete	★ Complete	
Work with the Environment Agency and other partners to deliver flood alleviation scheme in Purley	Y	Medium	-	-	-	Aug-14	★ On track	■ Complete	■ Complete	■ Complete	Completed September 2014. See exception report for details.
Work with the Environment Agency (EA) and other partners to deliver flood alleviation scheme in Eastbury	Y	Medium	-	-	-	Mar-15	★ On track	◆ Delayed	◆ Behind schedule	★ Complete	Through joint working it was possible to bring this essential flood protection scheme back on track.
Completion of Flooding Scrutiny Review	Y	Medium	-	-	-	Mar-15	★ Ongoing	★ Complete	★ Complete	★ Complete	

2014/15 West Berkshire Council Key Accountable Report									
*Please note these outturns are based on academic years									
Measure / activity	Direct control	Impact	2011/12 outturn / qtile	2012/13 outturn / qtile	2013/14 outturn / qtile	2013/14 Target	2013/14 RAG / outturn		Supporting commentary
Improving Education									
Vulnerable pupils									
KS2: Proportion of SEN children (without statement) who achieve level 4 or above in Reading, Writing and Maths	Y	High	33%	38% 3rd	2nd	39%	★	45%	
KS4: Proportion of disadvantaged children (FSM6 and LAC) who achieve 5+A*-C grades at GCSE (incl English and Maths)	Y	High	26%	32%	3rd	32%	★	32.8%	The wording of this measure has been changed to more closely identify the cohort and to enable achievement to be compared at a national level.
Working with schools									
KS1-2: Proportion pupils making 2+ levels of progress in Reading	Y	High	New measure	87% 4th	3rd	88%	★	91%	
KS1-2: Proportion pupils making 2+ levels of progress in Writing	Y	High	New measure	92% 3rd	4th	93%	■	92%	See exception report for details
KS1-2: Proportion pupils making 2+ levels of progress in Maths	Y	High	79% 4th	84% 4th	4th	87%	★	87%	
KS2: Prop'n pupils achieving at least level 4 in Reading, Writing and Maths	Y	High	74%	77% 2nd	1st	78%	★	82%	
KS4: Proportion pupils gaining 5+ A*-C at GCSE including English and Maths (all schools)	Y	High	57% 3rd	61% 2nd	1st	62%	★	65%	

2014/15 West Berkshire Council Key Accountable Report															
Measure / activity	Direct control	Impact	2011/12 Municipal year outturn	2012/13 Municipal year outturn	2013/14 Municipal year outturn	2014/15 target	Q1 RAG / outturn		Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary			
Improving Education															
Working with schools															
The number of schools judged good or better by Ofsted under the new Framework	Y	High	61	62	63	63	★	59	◆	57	◆	59	★	63	

2014/15 West Berkshire Council Key Accountable Report															
Measure / activity	Direct control	Impact	2011/12 Municipal year outturn	2012/13 Municipal year outturn	2013/14 Municipal year outturn	2014/15 target	Q1 RAG / outturn		Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary			
Improving Education															
Further and adult education															
The proportion of people aged 16-18 not in education, employment or training (NEET)	N	High	4.5%	dna	3.4%	<3.4%	★	3.2%	◆	4.7%	★	2.8%	★	2.9%	
The proportion of YP in jobs with training, including apprenticeships	N	High	30%	dna	58.6%	50%	⚠	data not available	★	53%	★	51%	★	53%	

2014/15 West Berkshire Council Key Accountable Report

Measure / activity	Direct control	Impact	2012/13 qtile	2013/14 Year end outturn	2013/14 qtile	2014/15 target	Q1 RAG / outturn	Q2 (YTD) RAG / outturn	Q3 (YTD) RAG / outturn	Year end (YTD) RAG / outturn	Supporting commentary
Protecting the Environment											
Cleaner and greener											
Maintain the proportion of household waste recycled/composted/reused	Y	Medium	1st	49%	-	49%	★ 54%	★ 55%	★ 53%	★ 52% (P)	Q4: 7,827 / 16,810 YE: 41,112 / 79,817 This quarters result is an estimate based on partial availability of data and will not be finalised until the next quarter. This result is also subject to change once figures are validated and confirmed by DEFRA after quarter 4.
% of household waste landfilled	Y	Medium	2nd	18%	-	<20%	★ 21%	★ 16%	★ 14%	★ 16% (P)	Q4: 3,963 / 16,810 YE: 12,877 / 79,817 This quarters result is an estimate based on partial availability of data and will not be finalised until the next quarter. This result is also subject to change once figures are validated and confirmed by DEFRA after quarter 4.

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Agenda Item 10.

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Agenda Item 11.

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